



NEVADA STATE BOARD OF LANDSCAPE ARCHITECTURE
QUARTERLY MEETING MINUTES
August 12, 2022

PLACE: Zoom Conference <https://us02web.zoom.us/j/6555590472>

Meeting ID: 655 559 0472 Phone Via Zoom at: 16699006833, or mobile at: 6555590472# US
(San Jose)

Meeting ID 655-559-0472

PRESENT IN RENO: Melinda Gustin, Marc Chapelle, John L'Etoile
PRESENT IN LAS VEGAS: Laura Miller, Stan Southwick

STAFF PRESENT IN RENO: Henna Rasul, Deputy Attorney General
Ellis Antuñez, Executive Director

GUESTS: Wayne Salom, Thomas Sabin, Jacob Hughes, Vickie Savage

CALL TO ORDER: By President Melinda Gustin at 10:01PM

PUBLIC COMMENT: None

3. MEETING MINUTES FOR May 13, 2022.

Approve minutes as written Motion by Marc Chapelle, Second by Laura Miller.
Passed Unanimously.

4. LICENSEES AND APPLICANTS

A. Review, Discuss and Approve the following licensees and Applicants.

- 1) Motion to approve Wayne Salom for Licensure Examination by John L'Etoile, Second by Laura Miller. Passed Unanimously.
- 2) Motion to approve Thomas Sabin for Licensure by Reciprocity by Marc Chapelle, Second by Laura Miller. Passed Unanimously.
- 3) Motion to approve Licensure by Examination for Jacob Hughes by Laura Miller, Second by John L'Etoile. Passed Unanimously.
- 4) Motion to approve Vickie Savage to take the LARE by Laura Miller, Second by Marc Chapelle. Passed Unanimously.

5. OLD BUSINESS

- A. presentation and discussion of the current website and the effectiveness during the renewal cycle followed. The previous website, www.nsbla.nv.gov has been discontinued. If someone uses that address, it will be redirected to the new website, www.nvbla.org. Also, the state email for the landscapeboard has been discontinued. All email is being redirected to NVLABoard@outlook.com. A meeting is scheduled for Monday August 15, 2022, with Big Picture Software and CLARB to continue the discussion on implementation of direct integration of the Council record documents into the applicant's file.



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- B.** 1) a) A Discussion to approve for Continuing Education Credits (CEU) a new course titled "Selecting and Maintaining Trees for Urban Landscapes". This is a sponsored class by University of Nevada Las Vegas, Nevada Cooperative Extension and providing credit for International Society of Arboriculture. Motion to approve course for CEU with a certificate of completion being provided, the participants must attend the entire class to receive the certificate and CEU by John L'Etoile, Second by Laura Miller. Passed Unanimously.
- b) Report on Random Audit. 5% of renewals are being audited. All but one has sent in their materials. The one not available is due to being on vacation. Will contact once back from their vacation.
- c) This was to revisit the NRS and NAC that Non-Acceptance of CEU or Failure to Comply with CEU requirements is grounds for non-licensure. As one person from FY21 has not complied with the required CEU's the license is not renewed. Working with that person to have the CEU's completed. There has been no renewal for this coming Fiscal Year.

6. NEW BUSINESS (For Possible Action)

A. Performance Review of Executive Director. The Position Description and Performance Standards were explained. Melinda stated that the interior and exterior communications has been exemplary. The manuals for procedures, policies, passwords, NRS & NAC that affect the board and the state administrative manual are available in the office.

B. With the CPI at 9% a discussion to increase the Executive Director salary by that amount took place. Motion to increase the salary of the Executive Director by 9% effective August 1, 2022, with revisiting the salary and performance at the 2023 May or June meeting with the budget preparation by Marc Chapelle, Seconded by Laura Miller. Passed Unanimously.

C. Discussion followed to allow the Executive Director to administratively approve those candidates seeking to take the LARE and reciprocity that have a CLARB Record and meet the criteria as per NRS 623A and NAC623A. Motion to approve this policy by Laura Miller, Seconded by John L'Etoile. Passed Unanimously.

7. EXECUTIVE DIRECTOR REPORT (For Possible Action)

This item presented prior to Number 6, New Business.

A. A discussion of the financial reports was presented. A clarification on the repositioning of the merchant service fees to the merchant deposit fees was presented. As the budget reflected paying bank and service fees and zero merchant deposit fees. This is to bring the budget and actuals that are being tracked in the proper place. As per the Legislative Council Bureau memo recently received, this board will be completing a Balance Sheet instead of a complete audit, as the \$200,000 income minimum was not reached.

A review of the current budget with two scenarios was presented. One with an increase to the Executive Director's salary in keeping with the June 2022, 9% CPI and the second without the increase to the Executive Director's salary.

A motion to increase the Executive Director's salary by 9%, the budget was revised to show the increase and to move the budgeted amount from line item 142 merchant service fees and place it in line item 061 merchant deposit fees, made by Stan Southwick, Seconded by Marc Chapelle. Passed Unanimously.

B. Number of licenses granted via reciprocity with CLARB Council Record in the past quarter was zero. Have people in the middle of taking the Nevada Exam and completing other requirements.



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C. Newsletter articles: Suggestion was made to highlight Henna Rasul, Senior Deputy Attorney General and the boards attorney. Laura will contact Henna for the Highlighted Person article. Provide a Frequently Asked Questions to the Website and the newsletter concerning the new website and how to use it.

D. The Governor is requesting all boards that are proposing bills, to be sent to his office for review. Even if it is not going through his office for legislative changes.

8. REVIEW AND DISCUSSION OF MATTERS PERTAINING TO THE COUNCIL OF LANDSCAPE ARCHITECTURE REGISTRATION BOARD & AMERICAN SOCIETY OF LANDSCAPE ARCHITECT REPORT. (For Possible Action of all items below)

A. The following people were voted for next year's CLARB Officers:

President-Elect:	Lee-Ann Macknally
Leadership Advisory Council Candidates:	Mark Taylor
	Joe Stefes

Motion by Stan Southwick, Second by Laura Miller. Passed Unanimously.

B. In-the-Know Webcasts

None to report at this time. Out for the summer.

Rearranging the LARE Exam was mentioned at the Regional Meeting.

Provided as Information Only.

C. CLARB Annual Meeting Locations

1) Omaha, Nebraska, September 21-23, 2022, a virtual and in-person meeting.

Move to register Marc as CLARB Representative and Ellis, Executive Director for the virtual meeting, by Marc Chapelle Second by Joh L'Etoile. Passed Unanimously.

2) CLARB is still working on Pacific Coast meeting, instead of Seattle, Washington.

D. Nevada ASLA Report

Melinda reviewed the HALS report on the UNR Quad.

ASLA National Conference in San Francisco November 11-14, 2022.

9. DISCUSSION AND IDENTIFICATION OF TOPICS FOR FUTURE MEETINGS All Board Members (Discussion Only)

None.

10. DISCUSSION OF MEETING DATES AND LOCATIONS FOR 2022-23(For Possible Action)

A. November 18, 2022

B. February 17, 2023

C. June 23, 2023

11. PUBLIC COMMENT PERIOD:

None

12. ADJOURNMENT: 12:39PM



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Personal Information

Applicant Information

Please provide the information below.

First Name*	Middle Name	Last Name*	Suffix	Title*
Anna	Leah	Ilao		Ms.
Social Security Number*	Date of Birth*	Place of Birth*		
[REDACTED]	10/[REDACTED]	Philippines		

Are you a US Citizen? ☒ **Yes*** ☐ **No***

Have you previously been licensed with the Nevada State Board of Landscape Architecture? ☐ **Yes*** ☒ **No***

Contact Information

Residence Address*			
4615 Via Vista Circle			
City*	State*	Zip Code*	County*
Huntington Beach	CA	902649	Out of State
Home Telephone*	Cell Telephone	Country*	
562-213-3354	562-213-3354	United States	

Primary Email

The Board will use this email address to communicate information to all licensees.

Primary Email Address*

ailao@langan.com

Business Information

Business Name*

Langan Engineering

Address*

18575 Jamboree Road, Suite 150

City*

Irvine

State*

CA

ZIP Code*

92612

County*

Out of State

Phone Number*

949-561-9219

Facsimile Number

949-561-9201

Business Email

ailao@langan.com

Country*

United States

Mailing Preference

- ☐ I prefer to have mail from the Board sent to my home address.*
- ☒ I prefer to have mail from the Board sent to my business address*



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Child Support

Nevada Business License Information

- ☒ I do NOT have a Nevada state business license number.*
- ☐ I have applied for a Nevada business license with the Nevada Secretary of State in compliance with the provision of NRS Chapter 76 and my application is pending.*
- ☐ I have a Nevada Business License number assigned by the Secretary of State in compliance with the provisions of NRS Chapter 76.*

Child Support Information

- ☒ I am not subject to a court order for the support of a child.*
- ☐ I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.*
- ☐ I am subject to a court order for the support of one or more children and am NOT in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.*



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Legal Questions

Legal Questions

If the answer to any of the following questions is "yes" a detailed explanatory statement will be required.

Have you ever been convicted of a misdemeanor or gross misdemeanor?*

☐

Yes*

☒

No*

Have you ever been convicted of a felony?*

☐

Yes*

☒

No*

Military Information

Have you ever served in the military?

☐

Yes*

☒

No*

CLARB Certified Council Record

Do you currently have a CLARB Certified Council Record?

☒

Yes*

☐

No*

Have you requested for you CLARB Certified Council Record to be sent to the board?

☒

Yes*

☐

No*

CLARB Number*

ILAO63762



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Certification

Affidavit

I certify the information contained in this application to be truthful, complete and accurate.

I acknowledge that the Nevada State Board of Landscape Architecture will compile and evaluate a record containing all aspects of my education, experience, moral character and reputation. I agree to provide any additional information as requested by the Board. I hereby authorize any individual, company or institution with whom I have been associated to furnish to the Nevada State Board of Landscape Architecture any information concerning my qualifications for professional registration in Nevada which they have on record or otherwise, and do hereby release the individual, company or institution and all individuals therewith from all liability for any damage whatsoever incurred by me as a result of their furnishing such information.

I attest that if I am (am not) subject to a court order for child support of one or more children that I am not out of compliance with the order or with a plan approved by the District Attorney or other public agency enforcing the order for repayment in the amount owed pursuant to the order.

I acknowledge that any statements, papers or documents received by the Board in its investigation may be transmitted by the Board to the Council of Landscape Architectural Registration Boards or other political subdivisions registering landscape architects as requested.

I attest that I am a citizen of the United States or that I am lawfully entitled to remain and work in the United States.



I am the applicant named in this application, have read and understand the contents thereof, and to the best of my knowledge and belief, the foregoing statements are true and correct in every respect.*

Photograph

Please securely attach a recognizable photo (2"x 2 1/2"). Photo must be taken within one year of submission of this application.

Click [here](#) for recommendations on uploading files.

Uploaded File(s)

[Anna Ilao 2x2 Pic.jpg](#)



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Receipt

Receipt

Your confirmation number is 21425.

Name: Anna L Ilao

Total: \$275.00



Card: ****1658

Date/Time: 7/18/2022 1:53:12 PM

Application Number: 2022-35

If you are connected to a printer, you may print this receipt for your records by clicking below. However, a copy of this receipt will be sent to your email address. [Print](#)

When the Download PDF button turns green, click below to download or save a PDF of your application.

 Download PDF 

You have successfully submitted the application. Allow 5-7 business days to process your application. To check the status of your application you may log into the online [Application Status](#) form.

The Application Number listed above will be used to submit the Post Graduate Work Verification form and the Landscape Architect Reference Form. Please provide this number to the applicable references.

UNIFORM APPLICATION

Below are the comprehensive details of the applicant's history as verified by CLARB. The information is not an evaluation of the record against CLARB's Standards of Eligibility for Council Certification.

APPLICANT DETAILS

Name:	Anna Leah ILao	Military Status:	N/A
Address:	4615 Via Vista Circle Huntington Beach, CA 92649	Candidate ID:	ILAO63762
Phone:	9495619219	Council Record #:	500105
Email:	ailao@langan.com	Council Record Status:	LICENSED

EDUCATION DETAILS VERIFIED

Degree Type:	Certificate	Category:	Non-Accredited LA		
Institution Name:	University of California Los Angeles Extension				
Graduation Date:	06/22/2012	Verified By:	Emily Parker	Title:	Exam Program Coordinator
				Date Verified:	07/12/2022

EXAMINATION DETAILS VERIFIED

The applicant Anna Leah ILao has completed the examination for licensure.

Examination Section:	Date Passed/Credit Achieve:
Exam 1	12/09/2013
Exam 2	04/07/2014
Exam 3	12/12/2013
Exam 4	08/08/2016

REGISTRATION DETAILS VERIFIED

Jurisdiction	Initial Registration Date	Expiration Date	Registration Number
California	07/18/2017	10/31/2023	6258

Any derogatory information on file w/ board or license ever been suspended/revoked, or denied? No

Explanation:

Verified By:	Title	Date Verified:
Nicholas W. Barnhart	Licensing Coordinator	06/09/2022

DISCIPLINARY ACTION VERIFIED

SELF-REPORTED REGISTRATION DETAILS

WORK EXPERIENCE DETAILS VERIFIED

Employer:	Experience Evaluation Category:	Duration	Supervisors Status:	Competencies (Prof./Tech.)
Langan Engineering 5/16/2022-6/17/2022 Full Time	Landscape Architecture	0 Years, 1 Months	Landscape Architect	Excellent/Excellent
Supervisor's Name:	Ms Jayne ONeal Spector	Direct Supervisor: Yes	Hours: 40	
Supervisor's Licensure Information:				
Jurisdiction	Initial Registration Date	Expiration Date	Registration Number	
PA - Pennsylvania	12/21/1989	05/31/2023	LA001000R	
Skills:	Technical Comptenence Explanation: Excellent			
Project and Construction Management Inventory and Analysis Site Design Grading, Drainage and Construction Documentation Teaching/Research Planting Design Onsite construction, maint. or installation	Professional Conduct: Excellent			
Verified By:	Ms Jayne ONeal Spector	Date Verified: 06/17/2022		
**Unverifiable				
Employer:	Experience Evaluation Category:	Duration	Supervisors Status:	Competencies (Prof./Tech.)
*Unverifiable LPA Design Studios 8/24/2020-5/13/2022 Full Time		1 Years, 9 Months	Landscape Architect	/
Supervisor's Name:	rocio lastras de gertler	Direct Supervisor:	Hours: 40	
Supervisor's Licensure Information:				
Jurisdiction	Initial Registration Date	Expiration Date	Registration Number	
Skills:	Technical Comptenence Explanation:			
Project and Construction Management Inventory and Analysis Grading, Drainage and Construction Documentation Teaching/Research Onsite construction, maint. or installation	Professional Conduct:			
Verified By:	rocio lastras de gertler	Date Verified:		
Employer:	Experience Evaluation Category:	Duration	Supervisors Status:	Competencies (Prof./Tech.)
Lynn Capouya, Inc 8/4/2014-7/3/2020 Full Time	Landscape Architecture	5 Years, 11 Months	Landscape Architect	Excellent/Excellent
Supervisor's Name:	Ms Jane Frances Cataldo	Direct Supervisor: Yes	Hours: 40	
Supervisor's Licensure Information:				
Jurisdiction	Initial Registration Date	Expiration Date	Registration Number	
CA - California	01/16/1985	01/31/2024	2512	
Skills:	Technical Comptenence Explanation: Excellent			

Project and Construction Management	Professional Conduct:	Excellent
Inventory and Analysis		
Site Design		
Grading, Drainage and Construction Documentation		
Teaching/Research		
Planting Design		
Onsite construction, maint. or installation		

Verified By:	Ms Jane Frances Cataldo	Date Verified:	06/09/2022
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Employer:	Experience Evaluation Category:	Duration	Supervisors Status:	Competencies (Prof./Tech.)
Robert J. Clark and Associates 3/1/2001-4/30/2014 Full Time	Landscape Architecture	13 Years, 1 Months	Landscape Architect	Excellent/Excellent

Supervisor's Name:	Robert Clark	Direct Supervisor:	Yes	Hours:	40
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Supervisor's Licensure Information:

Jurisdiction	Initial Registration Date	Expiration Date	Registration Number
CA - California	11/13/1965	05/31/2022	1101

Skills:	Technical Comptenence	Excellent
	Explanation:	
Project and Construction Management	Professional Conduct:	Excellent
Inventory and Analysis		
Site Design		
Planting Design		

Verified By:	Robert Clark	Date Verified:	09/02/2014
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University of California Los Angeles

38624

The Division of Continuing Education - UCLA Extension

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Regarding: Anna Leah Ilao

Student ID: 1 [REDACTED]

Last [REDACTED]

Fred Churchill, Registrar

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Council Landscape Arch Registr Board
Council of Record - Transcripts
1840 Michael Faraday Drive, Suite 200
Reston, VA 20190

Academic Remarks/Honors:

Certificate in Landscape Architecture - Earned With Distinction

Awarded Certificates:

06/22/12 Certificate in Landscape Architecture

Discipline	Course Number	Course Title	Begin	End	Grd	Earned	
						Units	CEU
ARCH	X 472.15B	DESIGN X: THESIS	04/07/12	06/19/12	A	5.00	
ARCH	X 472.15A	DESIGN IX: THESIS	01/10/12	03/27/12	A	5.00	
ARCH	X 472.20	LANDSCAPE&IMAGINATION:WRITING-LANDSCAPE	09/20/11	11/22/11	B-	4.00	
ARCH	X 472.20A	THESIS RESEARCH AND ANALYSIS WORKSHOP	09/19/11	11/07/11	A	2.00	
ARCH	X 493.92	CRITICAL THINKING IN DESGN	06/27/11	08/07/11	A	2.70	
ARCH	X 493.9	PROFESSIONAL PRACTICES IN LANDSCAPE ARCH	06/23/11	09/08/11	A	4.00	
ARCH	X 472.14C	LANDSCAPE CONSTRUCTION DRAWING II	03/31/11	06/16/11	A	4.00	
ARCH	X 472.12C	SITE ENGINEERING AND WATERSHED MNGMT	03/29/11	06/14/11	A-	4.00	
ARCH	X 472.14A	LANDSCAPE CONSTRUCTION METHODS/MATERIALS	01/06/11	03/24/11	A	4.00	
ARCH	X 472.14B	LANDSCAPE CONSTRUCTION DRAWING I	01/05/11	03/23/11	A	4.00	
ARCH	X 468.13A	REVIT ARCHITECTURE I	09/30/10	12/11/10	A	4.00	
ARCH	X 493.3A	L.A. PUBLIC SPACE FIELD SEQUENCE	09/20/10	12/06/10	A	5.00	
ARCH	X 472.23	HUMAN FACTORS IN LANDSCAPE ARCHITECTURE	06/22/10	09/07/10	A-	4.00	
ARCH	X 472.5	PLANTING DESIGN	04/01/10	06/17/10	B	4.00	
ARCH	X 493.3C	PUBLIC SPACE SEQUENCE: WALKABLE DOWNTOWN	03/31/10	06/16/10	B+	5.00	
ARCH	X 472.35	ADVANCED GRAPHICS-LANDSCAPE ARCHITECTURE	01/11/10	03/22/10	A	4.00	
ARCH	X 472.19	DESIGN VI: CONCEPT DEVELOPMENT	01/06/10	03/24/10	B	4.00	
ARCH	X 472.12A	GRADING AND DRAINAGE	09/24/09	12/10/09	B-	4.00	
ARCH	X 472.9	DESIGN V:ENVIRONMENTAL ANALYSIS&PLANNING	09/21/09	12/07/09	A	4.00	
ARCH	X 472.12B	IRRIGATION PRACTICES	06/24/09	09/09/09	B	4.00	
ARCH	X 472.3	DESIGN IV: APPLIED THEORY	06/23/09	09/08/09	A	5.00	
ART	X 440.24	SHOOT & CRITIQUE	05/26/09	06/16/09	A	2.00	
ARCH	X 472.1C	DESIGN III: DESIGN THEORY	03/30/09	06/15/09	B+	4.00	
ARCH	X 472.4B	GRAPHIC COMMUNICATION-LANDSCAPE ARCH II	01/08/09	03/26/09	A	4.00	
ARCH	X 472.4A	GRAPHIC COMMUNICATION-LANDSCAPE ARCH I	09/25/08	12/11/08	A-	4.00	
ARCH	X 472.1B	DESIGN II: DESIGN THEORY	09/23/08	12/09/08	B+	4.00	
ARCH	X 472.1A	DESIGN I: DESIGN THEORY	06/24/08	09/09/08	A-	4.00	
ARCH	X 472.1	BASIC DRAWING TECHNIQUES-LANDSCAPE ARCH	06/21/08	09/06/08	A	4.00	
ARCH	X 472	LANDSCAPE ARCH:INTRO TO THE PROFESSION	04/02/08	06/18/08	A	4.00	
URBNPL	XL 129	VISUALIZING THE URBAN LANDSCAPE	03/29/08	06/14/08	B+	4.00	
ARCH	X 472.8B	PLANT MATERIALS II	01/05/08	03/15/08	C	4.00	
ARCH	X 472.8A	PLANT MATERIALS I	09/29/07	12/01/07	B-	4.00	

****Continued****

University of California Los Angeles

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The Division of Continuing Education - UCLA Extension

Regarding: Anna Leah Ilao

Student ID: 1[REDACTED]

Last [REDACTED]

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Discipline	Course Number	Course Title	Begin	End	Grd	Earned	
						Units	CEU
ART	X 439.1	BEGINNING PHOTOGRAPHY WORKSHOP	09/25/07	12/11/07	A	4.00	
ARCH	X 472.6B	HISTORY OF LANDSCAPE ARCHITECTURE II	09/24/07	12/10/07	A	4.00	
ARCH	X 472.6A	HISTORY OF LANDSCAPE ARCHITECTURE I	06/25/07	09/10/07	A	4.00	
ART	X 467.15	LIGHTING DESIGN	09/30/03	12/09/03	A-	4.00	
ART	X 466F	DESIGN COMMUNICATION III	06/24/03	09/09/03	A	6.00	
ART	X 466E	DESIGN COMMUNICATION II	04/01/03	06/17/03	A+	6.00	
ART	X 438	FUNDAMENTALS OF INTERIOR DESIGN	03/31/03	06/16/03	A-	4.00	

*** *End of Transcript as of 09/04/2014* ***

APPLICANT DETAILS

Name:	Anna Leah ILao	Military Status:	N/A
Address:	4615 Via Vista Circle Huntington Beach, CA 92649	Candidate ID:	ILAO63762
		Council Record #:	500105
		Council Record Status:	LICENSED
Telephone:	9495619219		06/08/2022
Email:	ailao@langan.com		

PROFESSIONAL REFERENCE ADDENDUM

Reference's Name: Jane Cataldo

Reference Type: Landscape Architect

Reference's Licensure Information:

Evaluation Category: Landscape Architect

Current Jurisdiction	Expiration Date	Registration Number
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PA - Pennsylvania	05/31/2023	LA001000R
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Technical Competence: Excellent

Technical Competence Explanation:

Professional Conduct: Excellent

Professional Conduct Explanation:

Verified By: Jane Cataldo

Date Verified: 09/03/2014

Reference's Name: Robert Clark

Reference Type: Landscape Architect

Reference's Licensure Information:

Evaluation Category: Landscape Architect

Current Jurisdiction	Expiration Date	Registration Number
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CA - California	05/31/2022	1101
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Technical Competence: Excellent

Technical Competence Explanation:

Professional Conduct: Excellent

Professional Conduct Explanation:

Verified By: Robert Clark

Date Verified: 09/02/2014

Reference's Name: Eric Sterling

Reference Type: Landscape Architect

Reference's Licensure Information:

Evaluation Category: Landscape Architect

Current Jurisdiction	Expiration Date	Registration Number
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CA - California	04/30/2023	5463
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Technical Competence: Excellent

Technical Competence Explanation:

Professional Conduct: Excellent

Professional Conduct Explanation:

Verified By: Eric Sterling

Date Verified: 09/21/2014





NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Personal Information

Applicant Information

Please provide the information below.

First Name*

Stephen

Middle Name

Last Name*

Kovanis

Suffix

Title*

Mr.

Social Security Number*

Date of Birth*

06/0

Place of Birth*

Pittsburgh, PA

Are you a US Citizen?

☒

Yes*

☐

No*

Have you previously been licensed with the Nevada State Board of Landscape
Architecture?

☐

Yes*

☒

No*

Contact Information

Residence Address*

4016 Bohemian Hwy

City*

Occidental

State*

CA

Zip Code*

95465

County*

Out of Country

Home Telephone*

707-978-6655

Cell Telephone

999-999-9999

Country*

United States

Primary Email

The Board will use this email address to communicate information to all licensees.

Primary Email Address*

steve@sklandscapearchitect.com

Business Information

Business Name*

Steve Kovanis Landscape Architect

Address*

4016 Bohemian Hwy

City*

Occidental

State*

CA

ZIP Code*

95465

County*

Out of Country

Phone Number*

707-978-6655

Facsimile Number

999-999-9999

Business Email

user@domain.com

Country*

United States

Mailing Preference

- ☒ I prefer to have mail from the Board sent to my home address.*
- ☐ I prefer to have mail from the Board sent to my business address*



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Child Support

Nevada Business License Information

- ☒ I do NOT have a Nevada state business license number.*
- ☐ I have applied for a Nevada business license with the Nevada Secretary of State in compliance with the provision of NRS Chapter 76 and my application is pending.*
- ☐ I have a Nevada Business License number assigned by the Secretary of State in compliance with the provisions of NRS Chapter 76.*

Child Support Information

- ☒ I am not subject to a court order for the support of a child.*
- ☐ I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.*
- ☐ I am subject to a court order for the support of one or more children and am NOT in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.*



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Legal Questions

Legal Questions

If the answer to any of the following questions is "yes" a detailed explanatory statement will be required.

Have you ever been convicted of a misdemeanor or gross misdemeanor?*

☒ **Yes***

☐ **No***

Have you ever been convicted of a felony?*

☐ **Yes***

☒ **No***

Military Information

Have you ever served in the military?

☐ **Yes***

☒ **No***

CLARB Certified Council Record

Do you currently have a CLARB Certified Council Record?

☐ **Yes***

☒ **No***



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Explanation

Explanation

Please provide details and/or upload documentation to explain each question with a "yes" answer. If further information is required, you will be notified.

Have you ever been convicted of a misdemeanor or gross misdemeanor?

Answer: I plead guilty to DUI in 2010

Click [here](#) for recommendations on uploading files.

Uploaded File(s)

SK Nevada Application Letter.pdf



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Registration

Landscape Architect Registration

Registration by Reciprocity Candidates-List all states or provinces of Canada, which have issued you a certificate of registration.

- Upload a verification from your home state of registration or province of Canada that you are/were active and registered in good standing, with no disciplinary action ever taken and that you received a passing score on each section of the national examination.
- Upload a verification from each additional state or province of Canada that you are/were active and registered in good standing, with no disciplinary action ever taken.

**Name of State or
Province of Canada***

CA

**Address of Board issuing
Certificate of Registration***

2420 Del Paso Road, Suite 105

City and ZIP Code*

Sacramento, CA95834-9673

Registration Number*

6197

Date of Registration*

09/13/2016

**E-mail address of Board
Issuing Certificate of Registration***

latc@dca.ca.gov

Select the add button for additional information.

Please upload all applicable verifications.

Click [here](#) for recommendations on uploading files.

Uploaded File(s)

LATC Record Search SK.pdf



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Employment Information

Professional Practice

For Registration by Examination Candidates - State in chronological order the name and address of each employer for the previous ten (10) years.

Please note: Each employer will need to complete online a Post Graduate Work Verification form.

Name of Employer*

Steve Kovanis Landscape Architect



Address*

4016 Bohemian Hwy

City*

Occidental

State*

CA

ZIP Code*

95465

Title of Position Held*

President and CEO

Duties Performed*

All business

Dates of Employment*

7/2022 to current

Describe in Particular Duties Performed in the field of Landscape Architecture*

Client meetings, conceptual design through construction documentation, site visits and inspections, close out documentati

Name of Employer*

BC Engineering Group

Address*

418 B Street 3rd floor

City*

Santa Rosa

State*

CA

ZIP Code*

95401

Title of Position Held*	Duties Performed*	Dates of Employment*
Principal Landscape Architect	Ran the landscape architecture div	10/2019-7/2022

Describe in Particular Duties Performed in the field of Landscape Architecture*

I was a 1-person landscape architecture department responsible for business development, all landscape architecture des



Name of Employer*

Carlile Macy

Address*

15 Third Street

City*	State*	ZIP Code*
Santa Rosa	CA	95401

Title of Position Held*	Duties Performed*	Dates of Employment*
Landscape Architect	Landscape architectural design an	4/2016-10/2019

Describe in Particular Duties Performed in the field of Landscape Architecture*

Performed master planning, detailed site design, planting design, irrigation design, lighting design, construction detailing, s



Name of Employer*

Firma Design Group

Address*

1425 N. McDowell Boulevard, Suite 130

City*	State*	ZIP Code*
Petaluma	CA	94954

Title of Position Held*	Duties Performed*	Dates of Employment*
Project Manager	Mostly residential landscape design	3/2011-4/2016

Describe in Particular Duties Performed in the field of Landscape Architecture*

Design and production work, project management



Select the Add button for additional employer information.



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Reference

Professional References

Please submit **4 professional references**. Two (2) references must be from registered landscape architects and two (2) from other licensed professionals in a related design profession who have direct knowledge of your professional abilities.

Please note: Each professional reference must complete a Professional Reference form online. The online form must be completed by the person providing the reference.

Landscape Architect Reference #1

Name of Landscape Architect*

Ronald Hodges

Nature of Relationship*

previous co-worker

Address*

367 Bridle Path

City*

Healdsburg

State*

CA

ZIP Code*

95448

Landscape Architect Reference #2

Name of Landscape Architect*

Briana Morrison

Nature of Relationship*

previous co-worker

Address*

15 3rd Street

City*

Santa Rosa

State*

CA

ZIP Code*

95401

Professional Reference #1

Name of Professional Reference*

Andrew Willis, PE

Nature of Relationship*

previous co-worker, civil engineer

Address*

418 B Street 3rd floor

City*

Santa Rosa

State*

CA

ZIP Code*

95401

Professional Reference #2

Name of Professional Reference*

Jim Henderson, AIA

Nature of Relationship*

architect colleague I've worked with

Address*

717 College Ave

City*

Santa Rosa

State*

CA

ZIP Code*

95404



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Education

Education Information

State in chronological order the name and address of each institution attended, the dates spent at each, major, indicate the degree received and the graduation date. **You are responsible to arrange to have transcripts from all educational institutions forwarded to the Nevada State Board of Landscape Architecture.**

Name of Institution*

California Polytechnic State University, San Luis Obispo

Graduation Date*

06/2009

Address*

1 Grand Ave

City*

San Luis Obispo

State*

CA

ZIP Code*

93407

Degree Received*

Bachelor Degree

Major*

Landscape Architecture

Dates Attended*

9/2005-6/2009

Select the Add button for additional education information.



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Certification

Affidavit

I certify the information contained in this application to be truthful, complete and accurate.

I acknowledge that the Nevada State Board of Landscape Architecture will compile and evaluate a record containing all aspects of my education, experience, moral character and reputation. I agree to provide any additional information as requested by the Board. I hereby authorize any individual, company or institution with whom I have been associated to furnish to the Nevada State Board of Landscape Architecture any information concerning my qualifications for professional registration in Nevada which they have on record or otherwise, and do hereby release the individual, company or institution and all individuals therewith from all liability for any damage whatsoever incurred by me as a result of their furnishing such information.

I attest that if I am (am not) subject to a court order for child support of one or more children that I am not out of compliance with the order or with a plan approved by the District Attorney or other public agency enforcing the order for repayment in the amount owed pursuant to the order.

I acknowledge that any statements, papers or documents received by the Board in its investigation may be transmitted by the Board to the Council of Landscape Architectural Registration Boards or other political subdivisions registering landscape architects as requested.

I attest that I am a citizen of the United States or that I am lawfully entitled to remain and work in the United States.



I am the applicant named in this application, have read and understand the contents thereof, and to the best of my knowledge and belief, the foregoing statements are true and correct in every respect.*

Photograph

Please securely attach a recognizable photo (2"x 2 1/2"). Photo must be taken within one year of submission of this application.

Click [here](#) for recommendations on uploading files.

Uploaded File(s)

SK Headshot.jpg



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration by Reciprocity - Receipt

Receipt

Your confirmation number is 21441.

Name: Stephen Kovanis

Total: \$275.00



Card: ****5987

Date/Time: 8/8/2022 11:04:05 AM

Application Number: 2022-38

If you are connected to a printer, you may print this receipt for your records by clicking below. However, a copy of this receipt will be sent to your email address. [Print](#)

When the Download PDF button turns green, click below to download or save a PDF of your application.

 Download PDF 

You have successfully submitted the application. Allow 5-7 business days to process your application. To check the status of your application you may log into the online [Application Status](#) form.

The Application Number listed above will be used to submit the Post Graduate Work Verification form and the Landscape Architect Reference Form. Please provide this number to the applicable references.



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Postgraduate Work Verification Form - Employment

Applicant Information

Applicant Name Stephen Kovanis

Have you employed the above named applicant? ☒ **Yes*** ☐ **No***

Company

Company:*

Steve Kovanis Landscape Architect

Address:*

4016 Bohemian Hwy

City:*

Occidental

State:*

CA

Zip:*

95465

Phone:*

707-978-6655

Fax:

(775) 555-0101

Email:*

steve@sklandscapearchitect.com

Your Position:*

President/CEO

Indicate types of services rendered by firm:

☒ **Landscaping Architecture**

☐ **Contracting**

☐ **Architecture**

☒ **Planning**

☐ **Engineering**

☐ **Other**

Position of immediate supervisor:

☒ **Registered Landscaping Architect***

☐ **Registered Contractor***

☐ **Registered Architect***

☐ **Registered Planner***

☐ **Registered Engineer***

☐ **Other***

Employment

Start Date:*	End Date:*	Full or Part Time:*	Applicant's Position:*
07/11/2022	08/15/2022	Full Time	President/CEO

Indicate primary areas in which applicant spent time practicing Landscape Architecture:*
Residential and commercial site design, planting design, irrigation design, lighting design, construction detailing



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Postgraduate Work Verification Form - Qualifications

Qualifications

Please indicate, to the best of your knowledge, the applicant's qualifications toward the practice of Landscape Architecture by selecting the radio button in appropriate spaces below.

Technical Competence ☐ Excellent* ☒ Satisfactory* ☐ Marginal* ☐ Unsatisfactory* ☐ Unknown*

Professional Integrity ☒ Excellent* ☐ Satisfactory* ☐ Marginal* ☐ Unsatisfactory* ☐ Unknown*

Character (honesty/ethics) ☒ Excellent* ☐ Satisfactory* ☐ Marginal* ☐ Unsatisfactory* ☐ Unknown*

Do you consider the applicant qualified to become a professional practitioner? ☒ Yes* ☐ No* ☐ Not qualified to answer*

Please upload any additional information or comments you feel would benefit the Board in determining the applicant's qualifications for registration. Please keep in mind it is the intent of registration to insure the safeguarding of public health, safety and welfare and it is the Board's responsibility to grant registration only to those who are qualified for the profession on the basis of quality of work, character and practical experience in Landscape Architecture. As one of the applicant's confirmation of work experience, it is expected that you are familiar with the professional work and have knowledge of his/her ability, character and reputation.

Click [here](#) for recommendations on uploading files.

Certification

☒ I hereby certify that the information furnished on this application is true, accurate and correct to the best of my knowledge.*

Your Name:*

Steve Kovanis

Are you a Licensed Professional? ☒ Yes* ☐ No*

Profession:*

Landscape Architect

License Number:*

6197

State Licensed In:*

CA



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Landscape Architect Reference Form - Referral

Applicant Name Stephen Kovanis

Please keep in mind it is the intent of licensure to insure the safeguarding of public health, safety and welfare, and it is the Board's responsibility to grant licensure only to those who are qualified for the profession on the basis of quality of work, moral character and practical experience in Landscape Architecture. As one of the applicant's references, it is expected that you are familiar with the applicant's professional work and have knowledge of his/her ability, character, and reputation.

Questions

1. **How long have you known the applicant?***
2. **In what setting(s) and with what frequency did you observe the applicant? (I.e., office, educational institutions, professional organizations etc./daily, weekly, monthly, etc.)***
Office, Weekly
3. **Would you be pleased to have this applicant as an associate with you in practice?** ☒ **Yes*** ☐ **No***
4. **My general recommendation concerning this applicant is:**
 - ☒ **Recommend highly without reservations***
 - ☐ **Recommend as qualified and competent***
 - ☐ **Recommend with some reservation***
 - ☐ **Do not recommend***
5. **Please indicate, to the best of your knowledge, the applicant's qualifications toward the practice of Landscape Architecture by selecting the radio button in appropriate spaces below.**

Technical Competence	<input checked="" type="radio"/> Excellent*	<input type="radio"/> Satisfactory*	<input type="radio"/> Marginal*	<input type="radio"/> Unsatisfactory*	<input type="radio"/> Unknown*
Professional Integrity	<input checked="" type="radio"/> Excellent*	<input type="radio"/> Satisfactory*	<input type="radio"/> Marginal*	<input type="radio"/> Unsatisfactory*	<input type="radio"/> Unknown*

Character
(honesty/ethics)

☒ **Excellent*** ☐ **Satisfactory*** ☐ **Marginal*** ☐ **Unsatisfactory*** ☐ **Unknown***

6. Do you consider the applicant fully qualified to become a registered Landscape Architect in the State of Nevada? ☒ **Yes*** ☐ **No***

Please upload any additional information or comments you feel would benefit the Board in determining the applicant's qualifications for licensure.

Click [here](#) for recommendations on uploading files.



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Landscape Architect Reference Form - Verification

Attestation

☒ I attest that the referenced applicant is of good moral character and has never:*

Been convicted of a felony, misdemeanor or gross misdemeanor that is directly related to the practice of landscape architecture; committed an act involving dishonesty, fraud, misrepresentation, breach of a fiduciary duty, gross negligence or incompetence while engaged in the practice of landscape architecture; incarcerated in a jail or prison at the time of submitting an application for a certificate of registration or a certificate to practice as a landscape architect intern; committed fraud or misrepresentation in connection with the submission of an application for a certificate of registration or certificate to practice as a landscape architect intern; or the taking of one or more examinations pursuant to the provisions of chapter 623.A; had a certificate of registration suspended or revoked by the Board or in any other state or country; in lieu of receiving disciplinary action against himself, surrendered a certificate of registration or certificate to practice as a landscape architect intern in this State or a certificate or license to practice landscape architecture issued in another state or country; u engaged in the practice of landscape architecture in this State or in any other state or country without a license or certificate of registration or certificate to practice as a landscape architect intern within the 2 years immediately preceding the filing of an application for a certificate of registration or certificate to practice as a landscape architect intern pursuant to the provisions of this chapter; within the 5 years immediately preceding the filing of an application specified in the previous statement, engaged in unprofessional conduct in violation of the regulations adopted by the Board.

Your Name:*

James Henderson

Are you a Licensed Professional? ☒ Yes* ☐ No*

Profession:*

Architect

License Number:*

C28948

State Licensed In:*

CA



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Landscape Architect Reference Form - Referral

Applicant Name Stephen Kovanis

Please keep in mind it is the intent of licensure to insure the safeguarding of public health, safety and welfare, and it is the Board's responsibility to grant licensure only to those who are qualified for the profession on the basis of quality of work, moral character and practical experience in Landscape Architecture. As one of the applicant's references, it is expected that you are familiar with the applicant's professional work and have knowledge of his/her ability, character, and reputation.

Questions

1. **How long have you known the applicant?***
2. **In what setting(s) and with what frequency did you observe the applicant? (I.e., office, educational institutions, professional organizations etc./daily, weekly, monthly, etc.)***
I worked with Steve for 5 years at Carlile Macy a multi-disciplinary design firm with both Landscape Architects, Civil Engineers and Land Planners. We had a wide range of projects including Public Parks, single family residential design and urban design projects. Steve and I both worked on the reunification of Courthouse Square in Santa Rosa, We worked on a daily basis.
3. Would you be pleased to have this applicant as an associate with you in practice? ☒ **Yes*** ☐ **No***
4. My general recommendation concerning this applicant is:

☒ **Recommend highly without reservations***

☐ **Recommend as qualified and competent***

☐ **Recommend with some reservation***

☐ **Do not recommend***
5. Please indicate, to the best of your knowledge, the applicant's qualifications toward the practice of Landscape Architecture by selecting the radio button in appropriate spaces below.
Technical Competence ☒ **Excellent*** ☐ **Satisfactory*** ☐ **Marginal*** ☐ **Unsatisfactory*** ☐ **Unknown***

Professional Integrity

☒ **Excellent*** ☐ **Satisfactory*** ☐ **Marginal*** ☐ **Unsatisfactory*** ☐ **Unknown***

Character

(honesty/ethics)

☒ **Excellent*** ☐ **Satisfactory*** ☐ **Marginal*** ☐ **Unsatisfactory*** ☐ **Unknown***

6. Do you consider the applicant fully qualified to become a registered Landscape Architect in the State of Nevada? ☒ **Yes*** ☐ **No***

Please upload any additional information or comments you feel would benefit the Board in determining the applicant's qualifications for licensure.

Click [here](#) for recommendations on uploading files.



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Landscape Architect Reference Form - Verification

Attestation

☒ I attest that the referenced applicant is of good moral character and has never:*

Been convicted of a felony, misdemeanor or gross misdemeanor that is directly related to the practice of landscape architecture; committed an act involving dishonesty, fraud, misrepresentation, breach of a fiduciary duty, gross negligence or incompetence while engaged in the practice of landscape architecture; incarcerated in a jail or prison at the time of submitting an application for a certificate of registration or a certificate to practice as a landscape architect intern; committed fraud or misrepresentation in connection with the submission of an application for a certificate of registration or certificate to practice as a landscape architect intern; or the taking of one or more examinations pursuant to the provisions of chapter 623.A; had a certificate of registration suspended or revoked by the Board or in any other state or country; in lieu of receiving disciplinary action against himself, surrendered a certificate of registration or certificate to practice as a landscape architect intern in this State or a certificate or license to practice landscape architecture issued in another state or country; u engaged in the practice of landscape architecture in this State or in any other state or country without a license or certificate of registration or certificate to practice as a landscape architect intern within the 2 years immediately preceding the filing of an application for a certificate of registration or certificate to practice as a landscape architect intern pursuant to the provisions of this chapter; within the 5 years immediately preceding the filing of an application specified in the previous statement, engaged in unprofessional conduct in violation of the regulations adopted by the Board.

Your Name:*

Ronald Hodges CA Landscape Architect 1356

Are you a Licensed Professional? ☒ Yes* ☐ No*

Profession:*

Landscape Architect

License Number:*

CA 1356

State Licensed In:*

CA



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Landscape Architect Reference Form - Referral

Applicant Name Stephen Kovanis

Please keep in mind it is the intent of licensure to insure the safeguarding of public health, safety and welfare, and it is the Board's responsibility to grant licensure only to those who are qualified for the profession on the basis of quality of work, moral character and practical experience in Landscape Architecture. As one of the applicant's references, it is expected that you are familiar with the applicant's professional work and have knowledge of his/her ability, character, and reputation.

Questions

1. **How long have you known the applicant?***
2. **In what setting(s) and with what frequency did you observe the applicant? (I.e., office, educational institutions, professional organizations etc./daily, weekly, monthly, etc.)***
Daily during the work week in an office environment semi-annually outside of the office for social events
3. **Would you be pleased to have this applicant as an associate with you in practice?** ☒ **Yes*** ☐ **No***
4. **My general recommendation concerning this applicant is:**
☒ **Recommend highly without reservations***
☐ **Recommend as qualified and competent***
☐ **Recommend with some reservation***
☐ **Do not recommend***
5. **Please indicate, to the best of your knowledge, the applicant's qualifications toward the practice of Landscape Architecture by selecting the radio button in appropriate spaces below.**
Technical Competence ☒ **Excellent*** ☐ **Satisfactory*** ☐ **Marginal*** ☐ **Unsatisfactory*** ☐ **Unknown***
Professional Integrity ☒ **Excellent*** ☐ **Satisfactory*** ☐ **Marginal*** ☐ **Unsatisfactory*** ☐ **Unknown***

Character
(honesty/ethics)

☒ **Excellent*** ☐ **Satisfactory*** ☐ **Marginal*** ☐ **Unsatisfactory*** ☐ **Unknown***

6. Do you consider the applicant fully qualified to become a registered Landscape Architect in the State of Nevada? ☒ **Yes*** ☐ **No***

Please upload any additional information or comments you feel would benefit the Board in determining the applicant's qualifications for licensure.

Click [here](#) for recommendations on uploading files.



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Landscape Architect Reference Form - Verification

Attestation

☒ I attest that the referenced applicant is of good moral character and has never:*

Been convicted of a felony, misdemeanor or gross misdemeanor that is directly related to the practice of landscape architecture; committed an act involving dishonesty, fraud, misrepresentation, breach of a fiduciary duty, gross negligence or incompetence while engaged in the practice of landscape architecture; incarcerated in a jail or prison at the time of submitting an application for a certificate of registration or a certificate to practice as a landscape architect intern; committed fraud or misrepresentation in connection with the submission of an application for a certificate of registration or certificate to practice as a landscape architect intern; or the taking of one or more examinations pursuant to the provisions of chapter 623.A; had a certificate of registration suspended or revoked by the Board or in any other state or country; in lieu of receiving disciplinary action against himself, surrendered a certificate of registration or certificate to practice as a landscape architect intern in this State or a certificate or license to practice landscape architecture issued in another state or country; u engaged in the practice of landscape architecture in this State or in any other state or country without a license or certificate of registration or certificate to practice as a landscape architect intern within the 2 years immediately preceding the filing of an application for a certificate of registration or certificate to practice as a landscape architect intern pursuant to the provisions of this chapter; within the 5 years immediately preceding the filing of an application specified in the previous statement, engaged in unprofessional conduct in violation of the regulations adopted by the Board.

Your Name:*

Briana N. Morrison

Are you a Licensed Professional? ☒ Yes* ☐ No*

Profession:*

Landscape Architect

License Number:*

6329

State Licensed In:*

CA



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Landscape Architect Reference Form - Referral

Applicant Name Stephen Kovanis

Please keep in mind it is the intent of licensure to insure the safeguarding of public health, safety and welfare, and it is the Board's responsibility to grant licensure only to those who are qualified for the profession on the basis of quality of work, moral character and practical experience in Landscape Architecture. As one of the applicant's references, it is expected that you are familiar with the applicant's professional work and have knowledge of his/her ability, character, and reputation.

Questions

1. **How long have you known the applicant?***
2. **In what setting(s) and with what frequency did you observe the applicant? (I.e., office, educational institutions, professional organizations etc./daily, weekly, monthly, etc.)***
Office, professional organizations, daily.
3. Would you be pleased to have this applicant as an associate with you in practice? ☒ **Yes*** ☐ **No***
4. My general recommendation concerning this applicant is:

☒ **Recommend highly without reservations***

☐ **Recommend as qualified and competent***

☐ **Recommend with some reservation***

☐ **Do not recommend***
5. Please indicate, to the best of your knowledge, the applicant's qualifications toward the practice of Landscape Architecture by selecting the radio button in appropriate spaces below.

Technical Competence ☒ **Excellent*** ☐ **Satisfactory*** ☐ **Marginal*** ☐ **Unsatisfactory*** ☐ **Unknown***

Professional Integrity ☒ **Excellent*** ☐ **Satisfactory*** ☐ **Marginal*** ☐ **Unsatisfactory*** ☐ **Unknown***

Character
(honesty/ethics)

☒ **Excellent*** ☐ **Satisfactory*** ☐ **Marginal*** ☐ **Unsatisfactory*** ☐ **Unknown***

6. Do you consider the applicant fully qualified to become a registered Landscape Architect in the State of Nevada? ☒ **Yes*** ☐ **No***

Please upload any additional information or comments you feel would benefit the Board in determining the applicant's qualifications for licensure.

Click [here](#) for recommendations on uploading files.



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Landscape Architect Reference Form - Verification

Attestation

☒ I attest that the referenced applicant is of good moral character and has never:*

Been convicted of a felony, misdemeanor or gross misdemeanor that is directly related to the practice of landscape architecture; committed an act involving dishonesty, fraud, misrepresentation, breach of a fiduciary duty, gross negligence or incompetence while engaged in the practice of landscape architecture; incarcerated in a jail or prison at the time of submitting an application for a certificate of registration or a certificate to practice as a landscape architect intern; committed fraud or misrepresentation in connection with the submission of an application for a certificate of registration or certificate to practice as a landscape architect intern; or the taking of one or more examinations pursuant to the provisions of chapter 623.A; had a certificate of registration suspended or revoked by the Board or in any other state or country; in lieu of receiving disciplinary action against himself, surrendered a certificate of registration or certificate to practice as a landscape architect intern in this State or a certificate or license to practice landscape architecture issued in another state or country; u engaged in the practice of landscape architecture in this State or in any other state or country without a license or certificate of registration or certificate to practice as a landscape architect intern within the 2 years immediately preceding the filing of an application for a certificate of registration or certificate to practice as a landscape architect intern pursuant to the provisions of this chapter; within the 5 years immediately preceding the filing of an application specified in the previous statement, engaged in unprofessional conduct in violation of the regulations adopted by the Board.

Your Name:*

Andrew Willis

Are you a Licensed Professional? ☒ **Yes*** ☐ **No***

Profession:*

Civil Engineer

License Number:*

89640

State Licensed In:*

CA

Ellis L. Antunez, FASLA

Executive Director
Nevada State Board of Landscape Architecture
1755 E Plumb Ln #107 Reno, NV
Phone: 775-971-4410

Mr. Antunez and Board Members,

This letter is to clarify the “yes” answer I selected on my application for a misdemeanor conviction back in 2010. I was convicted of driving under the influence of alcohol after pleading guilty to the charge. It is with great embarrassment that I disclose this to you, as I did previously to the Landscape Architect’s Technical Committee when applying for California licensure. I assure you I am steadfast in my commitment to the profession of landscape architecture and professional standards of conduct.

Since this conviction 12 years ago, I’ve continued to work in the profession full-time, gotten married, become licensed in the State of California (since 2016 without any disciplinary action), bought a house, and started a landscape architecture consulting firm. I hope these accomplishments tell a more complete story of my trajectory than a terrible mistake I made years ago. I sincerely appreciate your consideration for licensure in the state of Nevada and I hope to be designing meaningful projects in your communities soon.

All the best,

A handwritten signature in blue ink that reads "Stephen A. Kovanis". The signature is written in a cursive, flowing style.

Steve Kovanis, ASLA

CA #6197



Governor
Gavin Newsom

LICENSE VERIFICATION FORM

State of licensure: California

Prepared By: Nicholas W. Barnhart

Title: Licensing Coordinator

Address: 2420 Del Paso Rd., Ste. 105

City, State, Zip Code: Sacramento CA 95834

Telephone Number: (916) 575-7230

Signature: Trish Rodriguez

Name of Licensee: **Steven Albert Kovanis**

License Number: **LA 6197**

Expiration Date: 06/30/2023

Date Issued: **9/13/2016**

Date Prepared: **08/15/2022**

Disciplinary Action: Yes _____ No X

If yes, explanation attached.

EXAM	Section	Score	Section	Score	Section	Score	Section	Score	Section	Score
LARE 9/12 – Present	1	PASS 12/2015	2	PASS 12/2015	3	PASS 12/2015	4	PASS 8/2015		
LARE 6/99 – 9/12	A		B		C		D		E	
LARE 12/96 - 6/98	1		2		3		4		5	
	6									
LARE 1992 - 6/96	1		2		3		4		5	
	6		7							
PELA 1993-1996	1		2		3					
UNE 1988 - 1991	1		2		3		4		5	
UNE 1986 - 1987	1		2		3		4			
UNE 1976 - 1985	A		B		C		D			
UNE 1969 - 1975	C		D		E		F1		F2	
	G									

LICENSE VERIFICATION FORM

Exam Section Titles

LARE 9/12 – Present

- 1 – Project and Construction Administration
- 2 – Inventory and Analysis
- 3 – Design
- 4 – Grading, Drainage and Construction Documentation

LARE 2/06 – 9/12

- A – Project and Construction Administration
- B – Inventory, Analysis and Program Development
- C – Site Design
- D – Design and Construction Documentation
- E – Grading, Drainage and Stormwater Management

LARE 6/99 – 1/06

- A – Legal and Administrative Aspects of Practice
- B – Analytical Aspects of Practice
- C – Planning and Site Design
- D – Structural and Material and Methods of Construction
- E – Grading, Drainage and Stormwater Management

LARE 12/96 - 12/98

- 1 – Legal and Admin Aspects of Practice
- 2/7 – Analytical and Technical Aspects of Practice
- 3 – Conceptualization and Communication
- 4 – Design Synthesis
- 5 – Integration of Technical and Design Requirements
- 6 – Grading and Drainage

PELA 6/93 - 6/96

- 1 – Objective
- 2 – Design
- 3 – Construction Documents

LARE 1992 - 6/96

Administered in California in 1992 only

- 1 – Legal and Admin Aspects of Practice
- 2 – Programming and Environmental Analysis
- 3 – Conceptualization and Communication
- 4 – Design Synthesis
- 5 – Integration of Technical and Design Requirements
- 6 – Grading and Drainage
- 7 – Implementation of Design through Construction Process

UNE 1988 - 1991

- 1 – Professional Practice
- 2 – Design
- 3 – Design Application
- 4 – Design Implementation
- 5 – Grading and Drainage

UNE 1986 – 1987

- 1 – Professional Practice
- 2 – Design
- 3 – Design Application
- 4 – Design Implementation

UNE 1976 – 1985

- A – History
- B – Professional Practice
- C – Design
- D – Design Implementation

UNE 1969 – 1975

- C – History/Theory
- D – Professional Admin
- E – Landscape Construction
- F1 – Plant Materials
- F2 – Planting Design
- G – Landscape Architectural Design

Name: Stephen Kovanis
Student ID: 002412562

Official Transcript

Institution Info: California Polytechnic State University
San Luis Obispo, CA 93407
SSN: XXX-XX-XXXX
Birthdate: XXXX-06-09
Print Date: Aug 15, 2022

Fall Quarter 2006

Program: Undergraduate
Plan: Landscape Architecture
Session: Regular Academic Session

Course	Description	Attempted	Earned	Grade	Points
CRP 212	Intro to Urban Planning	4.000	4.000	A-	14.800
LA 203	Design Fundamentals II	4.000	4.000	B+	13.200
LA 220	Landscape Ecology	4.000	4.000	B+	13.200
LA 320	Design Theory for LA	4.000	4.000	B	12.000

	Attempted	Earned	GPA Units	Points
Term GPA	3.325	Term Totals	16.000	16.000
CPSLO GPA	3.273	CPSLO Totals	62.000	62.000
Cumulative GPA	3.062	Cum Totals	188.500	188.500

Send To: Stephen Kovanis

Transfer Credits

Transfer Credit from Santa Rosa Junior College
Applied Toward Undergraduate

Course Trans GPA:	2.944	Transfer Totals:	Attempted	Earned	GPA Units	Points
			106.500	106.500	106.500	313.500

Transfer Credit from University of California Santa Cruz
Applied Toward Undergraduate

Course Trans GPA:	0.000	Transfer Totals:	Attempted	Earned	GPA Units	Points
			20.000	20.000	0.000	0.000

Winter Quarter 2007

Program: Undergraduate
Plan: Landscape Architecture
Session: Regular Academic Session

Course	Description	Attempted	Earned	Grade	Points
LA 204	Design Fundamentals III	4.000	4.000	A-	14.800
LA 241	Site Engrng Techniques/Apps	4.000	4.000	B	12.000
LA 481	Visual Resource Methods	3.000	3.000	A-	11.100
PE 109	Bowling	1.000	1.000	CR	0.000
Grading Basis:	Credit / No Credit				

	Attempted	Earned	GPA Units	Points
Term GPA	3.445	Term Totals	12.000	12.000
CPSLO GPA	3.300	CPSLO Totals	74.000	74.000
Cumulative GPA	3.086	Cum Totals	200.500	200.500

Beginning of Undergraduate Record

Fall Quarter 2005

Program: Undergraduate
Plan: Landscape Architecture
Session: Regular Academic Session

Course	Description	Attempted	Earned	Grade	Points
BRAE 340	Irrigation Water Management	4.000	4.000	B	12.000
EDES 101	Intro to Architecture and EDES	2.000	2.000	CR	0.000
Grading Basis:	Credit / No Credit				
ES X310	Hip-Hop, Poetics and Politics	4.000	4.000	A-	14.800
LA 101	Intro: Landscape Architecture	4.000	4.000	A	16.000

	Attempted	Earned	GPA Units	Points
Term GPA	3.567	Term Totals	14.000	14.000
CPSLO GPA	3.567	CPSLO Totals	14.000	14.000
Cumulative GPA	3.007	Cum Totals	140.500	140.500

Term Honor: Dean's List

Winter Quarter 2006

Program: Undergraduate
Plan: Landscape Architecture
Session: Regular Academic Session

Course	Description	Attempted	Earned	Grade	Points
BOT 121	General Botany	4.000	4.000	C	8.000
LA 130	Landscape Interpretation	4.000	4.000	A-	14.800
LA 341	History Landscape Architecture	4.000	4.000	A	16.000
SS 121	Introductory Soil Science	4.000	4.000	B	12.000

	Attempted	Earned	GPA Units	Points
Term GPA	3.175	Term Totals	16.000	16.000
CPSLO GPA	3.343	CPSLO Totals	30.000	30.000
Cumulative GPA	3.027	Cum Totals	156.500	156.500

Spring Quarter 2006

Program: Undergraduate
Plan: Landscape Architecture
Session: Regular Academic Session

Course	Description	Attempted	Earned	Grade	Points
ARCH 219	Hist of Arch: 18th C - Present	4.000	4.000	C-	6.800
LA 170	Principles of Design Comm	4.000	4.000	A-	14.800
LA 202	Design Fundamentals I	4.000	4.000	B+	13.200
LA 342	History 20th C Landscape Arch	4.000	4.000	A-	14.800

	Attempted	Earned	GPA Units	Points
Term GPA	3.100	Term Totals	16.000	16.000
CPSLO GPA	3.255	CPSLO Totals	46.000	46.000
Cumulative GPA	3.035	Cum Totals	172.500	172.500

Spring Quarter 2007

Program: Undergraduate
Plan: Landscape Architecture
Session: Regular Academic Session

Course	Description	Attempted	Earned	Grade	Points
BRAE 337	Landscape Irrigation	3.000	3.000	A-	11.100
LA 221	Calif Plants/Plant Communities	4.000	4.000	A	16.000
LA 242	Implementation Strategies	4.000	4.000	A-	14.800
LA 243	Matrls/Techniques Lndscp Const	4.000	4.000	B	12.000

	Attempted	Earned	GPA Units	Points
Term GPA	3.593	Term Totals	15.000	15.000
CPSLO GPA	3.351	CPSLO Totals	89.000	89.000
Cumulative GPA	3.126	Cum Totals	215.500	215.500

Term Honor: Dean's List

Fall Quarter 2007

Program: Undergraduate
Plan: Landscape Architecture
Session: Regular Academic Session

Course	Description	Attempted	Earned	Grade	Points
LA 330	Cultural Landscapes	4.000	4.000	A	16.000
LA 403	Natural Environ Design Studio	4.000	4.000	B+	13.200
LA 431	CAD/Digital Media Comms (ILC)	4.000	4.000	A	16.000
LA 432	Landscape Ecology Apps (ILC)	4.000	4.000	B+	13.200

	Attempted	Earned	GPA Units	Points
Term GPA	3.650	Term Totals	16.000	16.000
CPSLO GPA	3.398	CPSLO Totals	105.000	105.000
Cumulative GPA	3.166	Cum Totals	231.500	231.500

Term Honor: Dean's List



Cem Sunata

Cem Sunata, Registrar
Office of the Registrar

Name: Stephen Kovanis
Student ID: 002412562

Official Transcript

Winter Quarter 2008

Program:		Undergraduate					
Plan:		Landscape Architecture					
Session:		Regular Academic Session					
Course		Description	Attempted	Earned	Grade	Points	
FNR	360	Ethnicity and the Land	4.000	4.000	CR	0.000	
Grading Basis:		Credit/No Credit					
LA	370	Professional Practice	4.000	4.000	B	12.000	
LA	402	Design Theory and Exploration	4.000	4.000	B	12.000	
LA	434	Project Design/Implement (ILC)	4.000	4.000	A-	14.800	
			Attempted	Earned	GPA Units	Points	
Term GPA		3.233	Term Totals	16.000	16.000	12.000	38.800
CPSLO GPA		3.381	CPSLO Totals	121.000	121.000	114.000	385.400
Cumulative GPA		3.170	Cum Totals	247.500	247.500	220.500	698.900

Spring Quarter 2008

Program:		Undergraduate					
Plan:		Landscape Architecture					
Session:		Regular Academic Session					
Course		Description	Attempted	Earned	Grade	Points	
EHS	231	Plant Materials I	4.000	4.000	B	12.000	
LA	402	Design Theory and Exploration	4.000	4.000	A-	14.800	
LA	436	Tradit/Digit Media Comms (ILC)	4.000	4.000	A	16.000	
			Attempted	Earned	GPA Units	Points	
Term GPA		3.567	Term Totals	12.000	12.000	12.000	42.800
CPSLO GPA		3.398	CPSLO Totals	133.000	133.000	126.000	428.200
Cumulative GPA		3.190	Cum Totals	259.500	259.500	232.500	741.700
Term Honor:		Dean's List					

Summer Quarter 2008

Program:		Undergraduate				
Plan:		Landscape Architecture				
Session:		Eight Week - First				
Course		Description	Attempted	Earned	Grade	Points
LA	405	Project Design/Implementation	4.000	4.000	B	12.000
LA	436	Tradit/Digitl Media Comms (ILC)	4.000	4.000	B	12.000
			Attempted	Earned	GPA Units	Points
Term GPA		3.000	Term Totals	8.000	8.000	24.000
CPSLO GPA		3.375	CPSLO Totals	141.000	141.000	134.000
Cumulative GPA		3.184	Cum Totals	267.500	267.500	240.500

Fall Quarter 2008

Program:		Undergraduate					
Plan:		Landscape Architecture					
Session:		Regular Academic Session					
<u>Course</u>		<u>Description</u>	<u>Attempted</u>	<u>Earned</u>	<u>Grade</u>	<u>Points</u>	
EHS	232	Plant Materials II	4.000	4.000	B	12.000	
LA	371	Internship	3.000	3.000	CR	0.000	
Grading Basis:		Credit / No Credit					
LA	401	Research Project	1.000	1.000	CR	0.000	
Grading Basis:		Credit / No Credit					
LA	404	Cultural Environ Dsgn Studio	4.000	4.000	B	12.000	
			<u>Attempted</u>	<u>Earned</u>	<u>GPA Units</u>	<u>Points</u>	
Term GPA		3.000	Term Totals	12.000	12.000	8.000	24.000
CPSLO GPA		3.354	CPSLO Totals	153.000	153.000	142.000	476.200
Cumulative GPA		3.178	Cum Totals	279.500	279.500	248.500	789.700

Winter Quarter 2009

Program:		Undergraduate					
Plan:		Landscape Architecture					
Session:		Regular Academic Session					
		Winter Quarter 2000					
Course		Description	Attempted	Earned	Grade	Points	
LA	431	CAD/Digital Media Comms (ILC)	4.000	4.000	A	16.000	
LA	461	Senior Design Project Studio	4.000	4.000	A	16.000	
POLS	112	American & California Governme	4.000	4.000	C+	9.200	
			Attempted	Earned	GPA Units	Points	
Term GPA		3.433	Term Totals	12.000	12.000	12.000	41.200
CPSLO GPA		3.360	CPSLO Totals	165.000	165.000	154.000	517.400
Cumulative GPA		3.190	Cum Totals	291.500	291.500	260.500	830.900

Spring Quarter 2009

Program:		Undergraduate					
Plan:		Landscape Architecture					
Session:		Regular Academic Session					
<u>Course</u>		<u>Description</u>	<u>Attempted</u>	<u>Earned</u>	<u>Grade</u>	<u>Points</u>	
ENGL	302	Writing: Advanced Composition	4.000	0.000	F	0.000	
LA	461	Senior Design Project Studio	4.000	4.000	B+	13.200	
LA	482	Social/Behavioral Factors Dsgn	3.000	3.000	B+	9.900	
PE	109	Bowling	1.000	1.000	CR	0.000	
Grading Basis:		Credit / No Credit					
			<u>Attempted</u>	<u>Earned</u>	<u>GPA Units</u>	<u>Points</u>	
Term GPA		2.100	Term Totals	12.000	8.000	11.000	23.100
CPSLO GPA		3.276	CPSLO Totals	177.000	173.000	165.000	540.500
Cumulative GPA		3.145	Cum Totals	303.500	299.500	271.500	854.000

Degrees Awarded

Degree: Bachelor of Landscape Architecture
Confer Date: Jun 13, 2009
Plan: Landscape Architecture

Undergraduate Career Totals

			<u>Attempted</u>	<u>Earned</u>	<u>GPA Units</u>	<u>Points</u>
CPSLO GPA:	3.276	CPSLO Totals	177.000	173.000	165.000	540.500
Cumulative GPA	3.145	Cum Totals	303.500	299.500	271.500	854.000

End of Transcript



Cem Sunata

Cem Sunata, Registrar
Office of the Registrar

ACCREDITATION

Cal Poly is a regionally accredited institution by the Western Association of Schools and Colleges to grant four-year and master's degrees.

COURSE NUMBERING SYSTEM

0010-0099 Not for baccalaureate (degree) credit. (Some non-baccalaureate courses fall outside this number range. Please see catalog description for more information.)

0100-0299 Lower Division, primarily Freshmen and Sophomore level.

0300-0499 Upper Division, primarily Junior and Senior level. 400-level courses can be used in undergraduate or graduate programs.

0500-0599 Graduate level courses.

0600-0699 Professional advancement in special fields and not for baccalaureate credit.

0800-0899 Continuing Education Units (CEUs).

E Academic credit bearing courses taken by non-matriculated students through Extended Education; does not count towards Residency.

P Academic credit bearing courses taken by non-matriculated students through Extended Education; counts towards Residency. "P" notation is no longer in use as of Winter 2021.

S Academic credit bearing courses offered through Extended Education. Classes may be used to fulfill residence graduation requirement.

Suffixes Standard University course numbers may include letters (i.e., ENGL 470A).

X Academic credit bearing courses offered in experimental fashion between catalog cycles.

RECORDS SYSTEM

The University operates on the quarter system and offers four quarters per year.

All quarters contribute equally to the academic year, which runs from Summer through Spring.

For the period from Fall 1987 through Summer 1988 student records may appear on more than one type of transcript. All student course work prior to that time appears on a single transcript. Graduate, 2-Year Technical Certificate, and Undergraduate careers appear on separate transcripts beginning Fall 1987 through Summer 2006. Continuing Ed, Continuing Education Units, and Vocational careers appear on separate transcripts beginning Fall 1988 through Summer 2006.

Academic Probation is not indicated on the transcript.

A maximum of 105 quarter units from community colleges may be applied towards a bachelor's degree.

Earned hours applicable towards the degree may be less than those recorded on the transcript.

GENERAL DEGREE REQUIREMENTS

Undergraduate students must complete at least 180 units. In order to graduate, all undergraduate students must have at least 2.00 Higher Education GPA (Cumulative GPA), 2.00 Cal Poly cumulative GPA (CPSLO GPA), and 2.00 Major GPA (not indicated on the transcript).

Graduate students must complete at least 45 units with a GPA of at least 3.00 in course work designated in their Formal Study Plan.

See Cal Poly catalog for additional details relating to our policies and programs. Catalogs are available at catalog.calpoly.edu

GRADING SYSTEM, GPA CALCULATION, AND ACRONYMS

		Units Graded	Point Value	Earned Units
A	Superior	YES	4.0	YES
B	Good	YES	3.0	YES
C	Acceptable	YES	2.0	YES
D	Poor	YES	1.0	YES
F	Failure	YES	0.0	NO
+	Plus (+)	YES	+0.3	YES
-	Minus (-)	YES	-0.3	YES
AU	Audit	NO	NO	NO
I	Incomplete Authorized	NO	NO	NO
NR/WIP	No Report/Work in Progress	NO	NO	NO
RD	Report Delayed	NO	NO	NO
RP	Report in Progress	NO	NO	NO
SP	Satisfactory Progress	NO	NO	NO
U	Incomplete Unauthorized	YES	NO	NO
W	Withdrawal	NO	NO	NO
WU	Withdrawal Unauthorized	YES	NO	NO
CR	Credit	NO	NO	YES
<i>Credit grades (passing) have a letter value of A, B, C, plus or minus.</i>				
NC	No Credit	NO	NO	NO
<i>No credit grades (not passing) have a letter value of D, F, U, plus or minus</i>				
*	Course taken in another career and not included in statistics on this transcript			
R	Repeat of prior course with original grade removed from GPA calculation			

Earned: Units earned are all hours for which credit was earned (excluding F, U, WU, and NC).

Attempted: Units attempted

Points: Points are awarded per course unit and are determined by multiplying course unit by the point value of the grade.

GPA: Grade Point Average is determined by dividing Points by Units Graded (see above).
(QPTS by QHRS in older records.)

CPSLO Totals: All college level coursework taken at Cal Poly.

CUM Totals: All college level coursework in transfer and at Cal Poly.

HONORS

The Dean's Honors List recognizes undergraduate students who have completed 12 or more letter-graded units during the term with a GPA of 3.50 or higher.

Candidates for bachelor's degrees are awarded Honors at graduation for a cumulative Cal Poly GPA as follows:

Cum Laude = 3.50
Magna Cum Laude = 3.70
Summa Cum Laude = 3.85

Graduate students with a Formal Study Plan GPA of 3.75 or higher will graduate With Distinction.





NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration - Personal Information

Applicant Information

Please provide the information below.

First Name*	Middle Name	Last Name*	Suffix	Title*
Colleen	Marie	Nolan		Ms.
Social Security Number*	Date of Birth*	Place of Birth*		
██████████	10/██████	Los Angeles, California, USA		

Are you a US Citizen? ☒ **Yes*** ☐ **No***

Have you previously been licensed with the Nevada State Board of Landscape Architecture? ☐ **Yes*** ☒ **No***

Contact Information

Residence Address*			
13355 Silverado Ct			
City*	State*	Zip Code*	County*
Corona	CA	92883	Out of State
Home Telephone*	Cell Telephone	Country*	
714-743-7915	714-743-7915	United States	

Primary Email

The Board will use this email address to communicate information to all licensees.

Primary Email Address*
cnolan@cox.net

Business Information

Business Name*

Colleen M Nolan, Landscape Architect

Address*

13355 Silverado Ct

City*

Corona

State*

CA

ZIP Code*

92883

County*

Out of State

Phone Number*

714-743-7915

Facsimile Number

999-999-9999

Business Email*

cnolan@cox.net

Country*

United States

Mailing Preference

- ☒ I prefer to have mail from the Board sent to my home address.*
- ☐ I prefer to have mail from the Board sent to my business address*



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration - Child Support

Nevada Business License Information

- ☒ I do NOT have a Nevada state business license number.*
- ☐ I have applied for a Nevada business license with the Nevada Secretary of State in compliance with the provision of NRS Chapter 76 and my application is pending.*
- ☐ I have a Nevada Business License number assigned by the Secretary of State in compliance with the provisions of NRS Chapter 76.*

Child Support Information

- ☒ I am not subject to a court order for the support of a child.*
- ☐ I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.*
- ☐ I am subject to a court order for the support of one or more children and am NOT in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.*



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration - Legal Questions

Legal Questions

If the answer to any of the following questions is "yes" documentation will be required to be uploaded.

Have you ever been convicted of a misdemeanor or gross misdemeanor?*

☐

Yes*

☒

No*

Have you ever been convicted of a felony?*

☐

Yes*

☒

No*

Military Information

Have you ever served in the military?

☐

Yes*

☒

No*



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration - Employment

Professional Practice

For Registration by Examination Candidates - State in chronological order the name and address of each employer for the previous ten (10) years.

Please note: Each employer will need to complete online a Post Graduate Work Verification form.

Name of Employer*

Self



Address*

13355 Silverado Ct

City*

Corona

State*

CA

ZIP Code*

92883

Title of Position Held*

Principal

Duties Performed*

Landscape Architecture - Design

Dates of Employment*

January 2009 - Present

Describe in Particular Duties Performed in the field of Landscape Architecture*

All aspects of Landscape Architecture - Schematic Design, Design Development, Construction Drawings, Construction Ad

Name of Employer*

Ridge Landscape Architects

Address*

8841 Research Dr #200

City*

Irvine

State*

CA

ZIP Code*

92618

Title of Position Held*	Duties Performed*	Dates of Employment*
Associate	Landscape Architecture - Design	October 2000 - January 2009

Describe in Particular Duties Performed in the field of Landscape Architecture*

All aspects of Landscape Architecture - Schematic Design, Design Development, Construction Drawings, Construction Ad



Name of Employer*

Ivy Landscape Architects

Address*

Laguna Canyon Rd (office closed)

City*	State*	ZIP Code*
Laguna Beach	CA	92651

Title of Position Held*	Duties Performed*	Dates of Employment*
Project Manager	Landscape Architecture - Design	May 1998 - October 2000

Describe in Particular Duties Performed in the field of Landscape Architecture*

All aspects of Landscape Architecture - Schematic Design, Design Development, Construction Drawings, Construction Ad



Select the Add button for additional employer information.





NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration - Reference

Professional References

Please submit **4 professional references**. Two (2) references must be from registered landscape architects and two (2) from other licensed professionals in a related design profession who have direct knowledge of your professional abilities.

Please note: Each professional reference must complete a Professional Reference form online. The online form must be completed by the person providing the reference.

Landscape Architect Reference #1

Name of Landscape Architect*

Jim Ridge

Nature of Relationship*

Former Employer

Address*

8841 Research Dr #200

City*

Irvine

State*

CA

ZIP Code*

92618

Landscape Architect Reference #2

Name of Landscape Architect*

Harry Mestanyek

Nature of Relationship*

Former Employer

Address*

1947 Fern St #4

City*

San Diego

State*

CA

ZIP Code*

92102

Professional Reference #1

Name of Professional Reference*

Patrick Andersen / Magellan Architects

Nature of Relationship*

Client / Architect

Address*

10540 Talbert Ave., #175

City*

Fountain Valley

State*

CA

ZIP Code*

92708

Professional Reference #2

Name of Professional Reference*

Sandy Leatherman / Leatherman BioConsulting

Nature of Relationship*

Former Co-Worker

Address*

4848 Lakeview Ave #100E

City*

Yorba Linda

State*

CA

ZIP Code*

92886



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration - Education

Education Information

State in chronological order the name and address of each institution attended, the dates spent at each, major, indicate the degree received and the graduation date. **You are responsible to arrange to have transcripts from all educational institutions forwarded to the Nevada State Board of Landscape Architecture.**

Name of Institution*

California State Polytechnic University, San Luis Obispo

Graduation Date*

06/1990

Address*

1 Grand Avenue

City*

San Luis Obispo

State*

CA

ZIP Code*

93407

Degree Received*

Bachelor Degree

Major*

Landscape Architecture

Dates Attended*

1986-1990

Select the Add button for additional education information.



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration - Certification

Affidavit

I certify the information contained in this application to be truthful, complete and accurate.

I acknowledge that the Nevada State Board of Landscape Architecture will compile and evaluate a record containing all aspects of my education, experience, moral character and reputation. I agree to provide any additional information as requested by the Board. I hereby authorize any individual, company or institution with whom I have been associated to furnish to the Nevada State Board of Landscape Architecture any information concerning my qualifications for professional registration in Nevada which they have on record or otherwise, and do hereby release the individual, company or institution and all individuals therewith from all liability for any damage whatsoever incurred by me as a result of their furnishing such information.

I attest that if I am (am not) subject to a court order for child support of one or more children that I am not out of compliance with the order or with a plan approved by the District Attorney or other public agency enforcing the order for repayment in the amount owed pursuant to the order.

I acknowledge that any statements, papers or documents received by the Board in its investigation may be transmitted by the Board to the Council of Landscape Architectural Registration Boards or other political subdivisions registering landscape architects as requested.

I attest that I am a citizen of the United States or that I am lawfully entitled to remain and work in the United States.

☒ **I am the applicant named in this application, have read and understand the contents thereof, and to the best of my knowledge and belief, the foregoing statements are true and correct in every respect.***

Photograph

Please securely attach a recognizable photo (2"x 2 1/2"). Photo must be taken within one year of submission of this application.

Click [here](#) for recommendations on uploading files.

Uploaded File(s)

Colleen Nolan.jpg



NEV... STATE BOARD OF LANDSCAPE ARCHITECTURE (NSBLA)

Application for Professional Registration - Receipt

Receipt

Your confirmation number is 21430.

Name: Colleen Nolan

Total: \$175.00



Card: ****3828

Date/Time: 8/3/2022 7:40:27 PM

Application Number: 2022-37

If you are connected to a printer, you may print this receipt for your records by clicking below. However, a copy of this receipt will be sent to your email address. [Print](#)

When the Download PDF button turns green, click below to download or save a PDF of your application.

 Download PDF 

You have successfully submitted the application. Allow 5-7 business days to process your application. To check the status of your application you may log into the online [Application Status](#) form.

The Application Number listed above will be used to submit the Post Graduate Work Verification form and the Landscape Architect Reference Form. Please provide this number to the applicable references.



Governor
Gavin Newsom

LICENSE VERIFICATION FORM

State of licensure: California

Prepared By: Blake Clark

Title: Examination Coordinator

Address: 2420 Del Paso Rd., Ste. 105

City, State, Zip Code: Sacramento CA 95834

Telephone Number: (916) 575-7230

Name of Licensee: Colleen M. Nolan

License Number: **LA 5439**

Expiration Date: 10/31/2022

Date Issued: 06/18/2008

Date Prepared: **07/29/2022**

Disciplinary Action: Yes _____ No X

If yes, explanation attached.

Signature: Blake Clark

EXAM	Section	Score	Section	Score	Section	Score	Section	Score	Section	Score
LARE 9/12 – Present	1		2		3		4			
LARE 6/99 – 9/12	A	PASS 03/2007	B	PASS 03/2007	C	PASS 03/2008	D	PASS 09/2007	E	PASS 06/2007
LARE 12/96 - 6/98	1		2		3		4		5	
	6									
LARE 1992 - 6/96	1		2		3		4		5	
	6		7							
PELA 1993-1996	1		2		3					
UNE 1988 - 1991	1		2		3		4		5	
UNE 1986 - 1987	1		2		3		4			
UNE 1976 - 1985	A		B		C		D			
UNE 1969 - 1975	C		D		E		F1		F2	
	G									

LICENSE VERIFICATION FORM

Exam Section Titles

LARE 9/12 – Present

- 1 – Project and Construction Administration
- 2 – Inventory and Analysis
- 3 – Design
- 4 – Grading, Drainage and Construction Documentation

LARE 2/06 – 9/12

- A – Project and Construction Administration
- B – Inventory, Analysis and Program Development
- C – Site Design
- D – Design and Construction Documentation
- E – Grading, Drainage and Stormwater Management

LARE 6/99 – 1/06

- A – Legal and Administrative Aspects of Practice
- B – Analytical Aspects of Practice
- C – Planning and Site Design
- D – Structural and Material and Methods of Construction
- E – Grading, Drainage and Stormwater Management

LARE 12/96 - 12/98

- 1 – Legal and Admin Aspects of Practice
- 2/7 – Analytical and Technical Aspects of Practice
- 3 – Conceptualization and Communication
- 4 – Design Synthesis
- 5 – Integration of Technical and Design Requirements
- 6 – Grading and Drainage

PELA 6/93 - 6/96

- 1 – Objective
- 2 – Design
- 3 – Construction Documents

LARE 1992 - 6/96

Administered in California in 1992 only

- 1 – Legal and Admin Aspects of Practice
- 2 – Programming and Environmental Analysis
- 3 – Conceptualization and Communication
- 4 – Design Synthesis
- 5 – Integration of Technical and Design Requirements
- 6 – Grading and Drainage
- 7 – Implementation of Design through Construction Process

UNE 1988 - 1991

- 1 – Professional Practice
- 2 – Design
- 3 – Design Application
- 4 – Design Implementation
- 5 – Grading and Drainage

UNE 1986 – 1987

- 1 – Professional Practice
- 2 – Design
- 3 – Design Application
- 4 – Design Implementation

UNE 1976 – 1985

- A – History
- B – Professional Practice
- C – Design
- D – Design Implementation

UNE 1969 – 1975

- C – History/Theory
- D – Professional Admin
- E – Landscape Construction
- F1 – Plant Materials
- F2 – Planting Design
- G – Landscape Architectural Design



← Reply ← Reply all → Forward 📁 Archive 🗑 Delete 🚩 Set flag ...

Barb Santner - Renewal of Certificate



Santner, Barb <Barb.Santner@stantec.com>

9/30/2022 11:54 AM



To: nylaboard@outlook.com Cc: Ellis Antunez

[Save all attachments](#)



20211018-19_CEU_3.75_NVAPA...
150.08 KB



2021-2022_LACES-11.75_barbar...
302.09 KB

Hello Ellis and Board,

I received the letter this morning stating I neglected to submit verification of completion of 8 CEU for my ~~2022-2023~~ license renewal. It states I need to apply for renewal of the certificate on a form prescribed by the Board.

My utmost apologies to the board for this oversight. This year has been a whirlwind of work, volunteering with NVASLA as well as numerous personal challenges with an elderly family member (91) that needs a high level of care and who has been hospitalized 3 times since April including again this past week and for whom I and my husband are responsible. Additionally, I have been chairing the NVASLA Advocacy efforts including doing most of the presentation preparation. We had a very successful series of meetings yesterday with 2 senators and 2 members of congress.

I am currently on the board website in the 'Renewal of Registration for Registered landscape Architect – Login' and after entering my last name, certificate/license number and email it states 'Your information does not match our records. Please try again. If you have questions about your record, please contact the Board.' Because of this I am unable to fill out the renewal form or submit the CEU using the form on the website.

Attached is a printout of all my LACES recorded CEU which total 11.75 along with additional CEU from the joint NVAPA-NVASLA conference last fall in Reno for another 3.75. This is a total of 15.50 CEU. I will transfer them to the form required for the board and submit along with the renewal form once I can get access to the form unless I need to obtain a form directly from you. In addition, I will pay any fees required and need a summary of what is owed.

Based on the attached evidence of completing my CEU and based on the circumstances described above I would like to request an appeal of the board decision so that I can renew my license. Any assistance you can provide would be most welcomed. Thank you.

Barb Santner, ASLA, AICP
Senior Associate, PLA NV#355, UT, KS
Mobile: 775.240.4539
Barb.Santner@stantec.com

Stantec
5390 Kietzke Lane Suite 103
Reno NV 89511-2302



The content of this email is the confidential property of Stantec and should not be copied, modified, retransmitted, or used for any purpose except with Stantec's written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.

Sent: Tuesday, July 5, 2022 2:11 PM
To: Santner, Barb <Barb.Santner@stantec.com>
Subject: Audit of Continuing Education Units

All Landscape Architects renewing their license for the 2023 Fiscal Year are required to complete 8 credits of continuing education prior to June 30, 2022. As per NAC 623A.3185 *Audits of registrants to ensure compliance with requirements* a policy of five percent of the renewals each year are to be audited. The numbers are generated randomly via a computerized program.

You have been selected to provide the following items for auditing.

1. Log of each class: include; syllabus of class with learning objective stated, length of time to complete, number of credit(s) provided, name and background of instructor, if an exam or quiz was taken and score, and name of provider and/or sponsor.
2. If you have attended a structured class by an approved provider, the verification form with the name of the participant, date of class, subject, credit hours attained.
3. For Self-directed study: include; provide a one page summary of each activity; such as study or authoring of a scholarly peer-reviewed journal article, book, book chapter, or similar document, the documentation shall contain the following: (A)the dates of study or research; (B)the title of the paper, article, or book; (C)an abstract of the paper, article, or book; (D)the number of contact hours of continuing education credit; and (E)the objectives of the self-study activity.
4. Describe involvement in pro-bono service; lecturing or instructing in a continuing education course for Landscape Architecture; serving as an elected officer or appointed chair of a committee or organization in a professional society or organization; serving as an elected officer or appointed member of a professional board or commission; serving as an exam grader or on a committee writing exam materials for a professional registration or licensing examination; or mentoring a student for one day at the American Society of Landscape Architects annual meeting.

For further information on the policy, list of approved providers and what is covered, see the 'New Continuing Education Policy' on nsb.la.nv.gov.

You are requested to provide the above information within 30 days of receipt of this letter. You may email the documents and information to NVLABoard@outlook.com

Non-compliance of fulfilling Continuing Education credits will result in non-renewal of your license and a delinquency fee.

A registrant may appeal the decision to the board within 30 days of the notice of non-compliance. The decision of the board is final.

For questions, please, email the board at NVLABoard@outlook.com or phone:775-971-4410.

Regards,

Ellis L. Antunez, FASLA

Executive Director

2021 Annual Conference of the Nevada Chapter of the American Planning Association and the Nevada Chapter of the American Society of Landscape Architects, *BUILDING A STRONG AND RESILIENT FUTURE FOR NEVADA*
Schedule-at-a-Glance: Monday, October 18, 2021 through Wednesday, October 20, 2021

		Tract 1: Sustainability and Climate Planning	Tract 2: Community Planning	Tract 3: Ecological Planning (ASLA)	MOBILE SESSIONS
DAY/TIME		Reno Ballroom Room 2	Reno Ballroom Room 3	Reno Ballroom Room 5	
10.18.21	8:30AM – 9:00 AM	RENO BALLROOM ROOM 1: Welcoming Remarks and Opening of the 2021 Annual Conference Frederick Steinmann, Northern Section Director, Nevada Chapter of the American Planning Association Nathan Goldberg, President, Nevada Chapter of the American Society of Landscape Architects David Farley, President, Nevada Chapter of the American Society of Landscape Architects Gregory Mosier, Dean of the College of Business Administration, University of Nevada, Reno Brian Sandoval, President of the University of Nevada, Las Vegas			
	9:00 AM – 10:30 AM	RENO BALLROOM ROOM 1: NVAPA Plenary Session No. 1 Addressing Equity in Administrative Practices			
	10:45 AM – 12:00 PM <i>Breakout Session No. 1</i>	Nevada’s Tribes and Protection of Cultural Resources	Transform Clark County		Mobile Session No. 1 Downtown Reno Art
	12:00 PM – 1:00 PM	LUNCH – ON YOUR OWN Nevada Chapter of the American Planning Association (NVAPA) Executive Committee Meeting (Reno Ballroom Room 2) Nevada Chapter of the American Society of Landscape Architects (NVASLA) Sketching Workshop (Reno Ballroom Room 3)			
	1:15 PM – 2:30 PM <i>Breakout Session No. 2</i>	Extreme Heat	University of Nevada Land Grant College Planning	Noxious Weeds	
	2:45 PM – 4:00 PM <i>Breakout Session No. 3</i>	Nevada Water Planning and Conservation	Nevada Housing Panel	In Suspense: Healthy Trees and Soil Volume	Mobile Session No. 2 University of Nevada, Reno Gateway District
	4:15 PM – 5:30 PM <i>Breakout Session No. 4</i>	Mines and Mine Reclamation	Rural Community Transformation	Urban Forestry in Nevada	
	6:00 PM – 8:00 PM	KINGPIN RECEPTION AND SOCIAL HOUR – NATIONAL BOWLING STADIUM			
10.19.21	8:00 AM – 8:50 AM	RENO BALLROOM ROOM 1: OPENING/BREAKFAST CHAPTER BUSINESS MEETING			
	9:00 AM – 10:30 AM	RENO BALLROOM ROOM 1: NVAPA Plenary Session No. 2 Regional Collaboration in Climate Planning			
	10:45 AM – 12:15 PM	RENO BALLROOM ROOM 1: NVAPA Plenary Session No. 3 Planning Ethics Review			Mobile Session No. 3 Midtown Virginia Street Project
	12:15 PM – 2:00 PM	LUNCH – ON YOUR OWN			
	2:15 PM – 3:30 PM <i>Breakout Session No. 5</i>	Nevada Public Lands Update	City of Las Vegas 2050 Master Plan Implementation	ASLA Downtown Reno Design Charrette	Barb Santner Attended/Conducted 1.25 hours
	3:45 PM - 5:00 PM	RENO BALLROOM ROOM 1: NVAPA Plenary Session No. 4 Nevada Planning Law			
	5:30 PM – 7:30 PM	COCKTAIL RECEPTION – NATIONAL BOWLING STADIUM, HALL OF FAME ROOM Nevada Main Street Program, Nevada Governor’s Office of Economic Development			

**2021 Annual Conference of the Nevada Chapter of the American Planning Association and the Nevada Chapter of the American Society of
Landscape Architects, *BUILDING A STRONG AND RESILIENT FUTURE FOR NEVADA*
Schedule-at-a-Glance: Monday, October 18, 2021 through Wednesday, October 20, 2021**

10.20.21	8:00 AM – 8:50 AM	RENO BALLROOM ROOM 1 – CONTIENTAL BREAKFAST No Formal Programming			
	9:00 AM – 10:15 AM <i>Breakout Session No. 6</i>	Natural Resources to Support Planning		River to Road Intersections	
	10:30 AM – 11:45 AM <i>Breakout Session No. 7</i>		All That Glitters is Not Gold: Mining Sector Outlook	Design with Nature	
	12-1:30 PM	RENO BALLROOM ROOM 1 – NEVADA CHAPTER OF THE AMERICAN PLANNING ASSOCIATION ANNUAL DEBOER AWARDS BANQUET Closing Remarks from Hillary Schieve , Mayor of the City of Reno, and Bob Lucey , Chair of the Washoe County Board of County Commissioners			

NOTE: Those Plenary Sessions and Breakout Sessions highlighted in **YELLOW** will be offered live virtually for those individuals attending the conference online.

NOTE: While the Conference schedule is generally set, changing COVID-19 situations may facilitate changes to individual plenary sessions, individual breakout sessions, the mobile sessions, and other parts of the agenda. If changes are made, attendees will be notified immediately.



Landscape Architecture Continuing Education System™

Name: Barbara Santner

ASLA Member Number: 364967

FRI-A05: BOLDNESS: A Cross Section through Reimagining Brooklyn Bridge Competition's Process and Progress

HSW: Yes

Distance education: No

Professional Development Hours Earned: 1.25

Start Date: 11/19/2021

End Date: 11/19/2021

PDH Record Date: 12/19/2021

City, State: Nashville, TN

Provider: **American Society of Landscape Architects**

Primary Contact: First Contact

Address: 636 I St, NW Washington, DC

Phone Number: 202-898-2444

FRI-B07: Design with Carbon: Reconsidering landscapes, from planning to soils.

HSW: Yes

Distance education: No

Professional Development Hours Earned: 1.25

Start Date: 11/19/2021

End Date: 11/19/2021

PDH Record Date: 12/13/2021

City, State: Nashville, TN

Provider: **American Society of Landscape Architects**

Primary Contact: First Contact

Address: 636 I St, NW Washington, DC

Phone Number: 202-898-2444

SAT-A02: Mitigating the Carbon Footprint of Concrete

HSW: Yes

Distance education: No

Professional Development Hours Earned: 1.25

Start Date: 11/20/2021

End Date: 11/20/2021

PDH Record Date: 12/13/2021

City, State: Nashville, TN

Provider: American Society of Landscape Architects

Primary Contact: First Contact

Address: 636 I St, NW Washington, DC

Phone Number: 202-898-2444

SAT-B05: Collaboration on Nature-Based Solutions is Key to Resilient City Infrastructure

HSW: No

Distance education: No

Professional Development Hours Earned: 1.0

Start Date: 11/20/2021

End Date: 11/20/2021

PDH Record Date: 12/13/2021

City, State: Nashville, TN

Provider: American Society of Landscape Architects

Primary Contact: First Contact

Address: 636 I St, NW Washington, DC

Phone Number: 202-898-2444

SAT-C06: Designing the Green New Deal Initiative: Demystifying Design and Policy

HSW: Yes

Distance education: No

Professional Development Hours Earned: 1.0

Start Date: 11/20/2021

End Date: 11/20/2021

PDH Record Date: 12/13/2021

City, State: Nashville, TN

Provider: American Society of Landscape Architects

Primary Contact: First Contact

Address: 636 I St, NW Washington, DC

Phone Number: 202-898-2444

SUN-A04: Waterfront and Wetlands in Residential Design; Balancing Ecology and Aesthetics

HSW: Yes

Distance education: No

Professional Development Hours Earned: 1.0

Start Date: 11/21/2021

End Date: 11/21/2021

PDH Record Date: 12/13/2021

City, State: Nashville, TN

Provider: American Society of Landscape Architects

Primary Contact: First Contact

Address: 636 I St, NW Washington, DC

Phone Number: 202-898-2444

SUN-B06: Centering equity through city-wide heat and urban forest management planning

HSW: Yes

Distance education: No

Professional Development Hours Earned: 1.0

Start Date: 11/21/2021

End Date: 11/21/2021

PDH Record Date: 12/13/2021

City, State: Nashville, TN

Provider: American Society of Landscape Architects

Primary Contact: First Contact

Address: 636 I St, NW Washington, DC

Phone Number: 202-898-2444



Landscape Architecture Continuing Education System™

Name: Barbara Santner

ASLA Member Number: 364967

Three Design Issues that Impact Long Term health of Urban Trees

HSW: Yes

Distance education: Yes

Professional Development Hours Earned: 1.0

Start Date: 12/04/2021

End Date: 12/04/2023

PDH Record Date: 01/15/2022

Provider: **ISDM**

Primary Contact: Carrie Moore

Address: 613 Cedarwood St. N St. Petersburg, FL

Phone Number: 8136791721

Oh the Places You'll Go!

HSW: No

Distance education: Yes

Professional Development Hours Earned: 2.0

Start Date: 03/29/2022

End Date: 03/29/2022

PDH Record Date: 03/31/2022

Provider: **Victor Stanley, Inc.**

Primary Contact: Andrew Hosmer

Address: P.O. Drawer 330 Dunkirk, Maryland

Phone Number: 301-855-8300

Water Management in a Changing Climate: Insecurity

HSW: Yes

Distance education: Yes

Professional Development Hours Earned: 1.0

Start Date: 05/12/2022

End Date: 05/12/2022

PDH Record Date: 05/13/2022

Provider: **Victor Stanley, Inc.**

Primary Contact: Andrew Hosmer

Address: P.O. Drawer 330 Dunkirk, Maryland

Phone Number: 301-855-8300



Council of Landscape Architectural
Registration Boards

It's Time to Renew Your CLARB Membership

It's membership renewal time! Renew your membership and maintain access to important, exclusive benefits to keep your regulatory program robust, defensible, and relevant. [View your important member benefits and services.](#)

Base dues for FY 2023 (October 1, 2022 – September 30, 2023) includes a 3% increase.

FY 2023

A	B	C
Base Dues	Base Dues PLUS One Participation Credit	Base Dues PLUS Two Participation Credits
\$6,360	\$9,110	\$11,860
Required to maintain access to CLARB benefits	Ensures that your board is represented by one person at the CLARB Annual Meeting	Ensures that your board is represented by two people at the CLARB Annual Meeting (recommended)

Please find your board's invoice attached for your convenience; if you are not the appropriate person to receive this information please forward it to the correct person and let us know so we can update our records.

If your board purchased Participation Credits last year, they have been automatically included in this year's invoice. If you don't have Participation Credits, consider adding them now to ensure your board's attendance at the 2023 Annual Meeting. Should you need to add or change your Participation Credits, please contact [Dorothy Ludwig](#).

Please note that our Office moved Dec. 1, 2021. Our new address is 1900 Reston Metro Plaza, Suite 600, Reston, VA 20190

Looking Ahead

We understand how important budget planning is to your board. Here are the projected basic membership dues for fiscal years 2023 – 2025.

- FY 2023 (October 1, 2022 – September 30, 2023) - \$6,360
- FY 2024 (October 1, 2023 – September 30, 2024) - \$6,550
- FY 2025 (October 1, 2024 – September 30, 2025) - \$6,745

Questions?

Contact Dorothy Ludwig (dludwig@clarb.org or 703-949-9463).

Nevada State Board of Landscape Architecture
Balance Sheet
As of October 24, 2022

	Oct 24, 22
ASSETS	
Current Assets	
Checking/Savings	
Checking 4998 - B of A	13,377.18
Savings 8524 - B of A	186,425.05
Total Checking/Savings	199,802.23
Accounts Receivable	
Accounts Receivable	-2,450.00
Total Accounts Receivable	-2,450.00
Total Current Assets	197,352.23
Other Assets	
Security Deposit	406.90
Total Other Assets	406.90
TOTAL ASSETS	197,759.13
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
BofA Mastercard	409.25
Total Credit Cards	409.25
Other Current Liabilities	
Direct Deposit Liabilities	2,419.32
Payroll Liabilities	7.31
Total Other Current Liabilities	2,426.63
Total Current Liabilities	2,835.88
Total Liabilities	2,835.88
Equity	
Opening Bal Equity	32,224.00
Retained Earnings	86,380.62
Net Income	76,318.63
Total Equity	194,923.25
TOTAL LIABILITIES & EQUITY	197,759.13

Nevada State Board of Landscape Architecture
Profit & Loss Prev Year Comparison
July 1 through October 24, 2022

	Jul 1 - Oct 24, 22	Jul 1 - Oct 24, 21	\$ Change	% Change
Income				
001 · Application Fees				
002 · LA Intern(\$50)	50.00	0.00	50.00	100.0%
003 · LARE (\$75)	225.00	150.00	75.00	50.0%
004 · Reciprocity (\$175)	1,400.00	1,925.00	-525.00	-27.3%
Total 001 · Application Fees	1,675.00	2,075.00	-400.00	-19.3%
010 · Exam Fees	1,100.00	1,300.00	-200.00	-15.4%
020 · Interest Income	19.25	20.45	-1.20	-5.9%
030 · New Registration Fees				
031 · New Certificate Fee (\$50)	350.00	150.00	200.00	133.3%
032 · New License Fee - LARE (\$275)	550.00	275.00	275.00	100.0%
033 · New License Fee - Recipr (\$275)	1,375.00	825.00	550.00	66.7%
034 · New Stamp Fee-Hand Stamp (\$50)	150.00	150.00	0.00	0.0%
Total 030 · New Registration Fees	2,425.00	1,400.00	1,025.00	73.2%
040 · Registration Renewal Fees				
041 · Reinstatement Fee (\$400)	1,600.00	1,600.00	0.00	0.0%
042 · Renewal Delinquency Fee (\$100)	1,500.00	4,600.00	-3,100.00	-67.4%
043 · Renewal Fee LA (\$275)	93,752.08	95,768.80	-2,016.72	-2.1%
044 · Renewal Fee LA Intern (\$50)	50.00	0.00	50.00	100.0%
Total 040 · Registration Renewal Fees	96,902.08	101,968.80	-5,066.72	-5.0%
050 · Other Income				
053 · Electronic Stamp(\$30)	240.00	90.00	150.00	166.7%
057 · Processing Fee	51.05	0.00	51.05	100.0%
058 · Public Record Request	0.00	20.00	-20.00	-100.0%
050 · Other Income - Other	150.00	10.00	140.00	1,400.0%
Total 050 · Other Income	441.05	120.00	321.05	267.5%
Total Income	102,562.38	106,884.25	-4,321.87	-4.0%
Gross Profit	102,562.38	106,884.25	-4,321.87	-4.0%
Expense				
060 · Bank Service Charges				
061 · Merchant deposit fees	967.22	954.32	12.90	1.4%
Total 060 · Bank Service Charges	967.22	954.32	12.90	1.4%
070 · Board Expenses				
071 · Board Member Mtg Fee (\$150)	750.00	1,350.00	-600.00	-44.4%
072 · Meals - Board Meetings	51.99	153.02	-101.03	-66.0%
Total 070 · Board Expenses	801.99	1,503.02	-701.03	-46.6%
090 · CLARB Annual Meeting Expenses				
091 · Board Member Per Diem (\$150)	450.00	1,350.00	-900.00	-66.7%
093 · Annual Meeting Registration	1,000.00	1,000.00	0.00	0.0%
Total 090 · CLARB Annual Meeting Expenses	1,450.00	2,350.00	-900.00	-38.3%
130 · Office Expenses				
132 · DoIT Email & Web Hosting	266.68	531.22	-264.54	-49.8%
134 · Licensee Stamp	165.00	267.00	-102.00	-38.2%
135 · Computer Updates & Maint	579.76	579.76	0.00	0.0%
136 · Office Rent	1,778.52	1,726.72	51.80	3.0%
137 · Office Supplies	70.95	3.20	67.75	2,117.2%
139 · Postage & Delivery	59.60	0.00	59.60	100.0%
141 · Telephone, Fax & Internet	320.81	323.47	-2.66	-0.8%
Total 130 · Office Expenses	3,241.32	3,431.37	-190.05	-5.5%
147 · Outside Services				
148 · Web Software	3,760.00	3,827.50	-67.50	-1.8%
Total 147 · Outside Services	3,760.00	3,827.50	-67.50	-1.8%

5:53 PM

10/24/22

Cash Basis

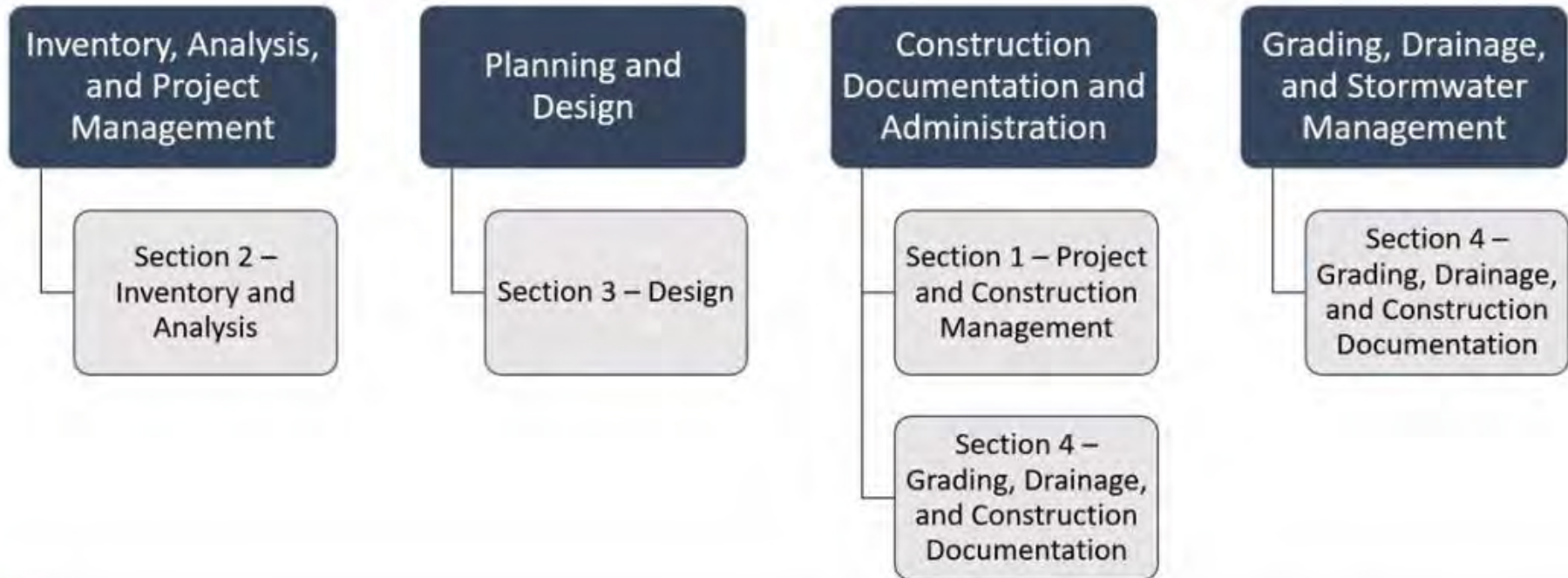
Nevada State Board of Landscape Architecture

Profit & Loss Prev Year Comparison

July 1 through October 24, 2022

	Jul 1 - Oct 24, 22	Jul 1 - Oct 24, 21	\$ Change	% Change
150 · Payroll Expenses				
152 · Executive Director	12,754.01	12,032.01	722.00	6.0%
153 · Executive Director - Bonus	0.00	0.00	0.00	0.0%
154 · Mileage	8.40	8.40	0.00	0.0%
157 · Payroll Taxes	1,126.11	1,009.55	116.56	11.6%
159 · Payroll Service	500.00	500.00	0.00	0.0%
150 · Payroll Expenses - Other	5.25	5.25	0.00	0.0%
Total 150 · Payroll Expenses	14,393.77	13,555.21	838.56	6.2%
160 · Professional Fees				
162 · Bookkeeping	178.75	2,730.00	-2,551.25	-93.5%
163 · Attorney General's Office	1,450.70	926.16	524.54	56.6%
Total 160 · Professional Fees	1,629.45	3,656.16	-2,026.71	-55.4%
Total Expense	26,243.75	29,277.58	-3,033.83	-10.4%
Net Income	76,318.63	77,606.67	-1,288.04	-1.7%

L.A.R.E. Transition Chart



Considerations

Rebecca Moden



Exam content does not change until December 2023



Exam sections can be taken in any order



You must pass both 1 & 4 to receive credit for Construction Documentation & Administration



If you have passed either 1 or 4 – finish up there first



Do not take Section 1 in August 2023 if you haven't passed or aren't taking Section 4

Key Take-Aways



Exam content does not change until December 2023



Passed Section 1 – need to pass Section 4



Passed Section 4 – need to pass Section 1



December 2022 exam registration – opening soon

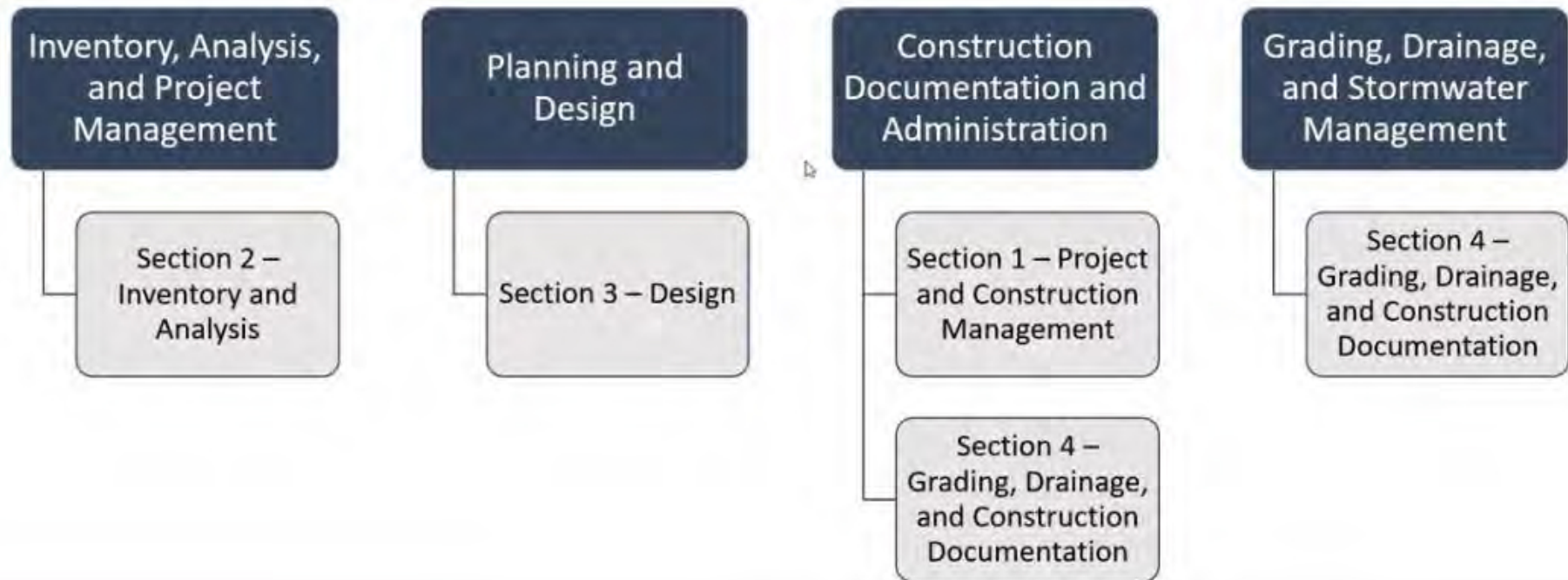


Plan it out – 3 testing opportunities to complete exam

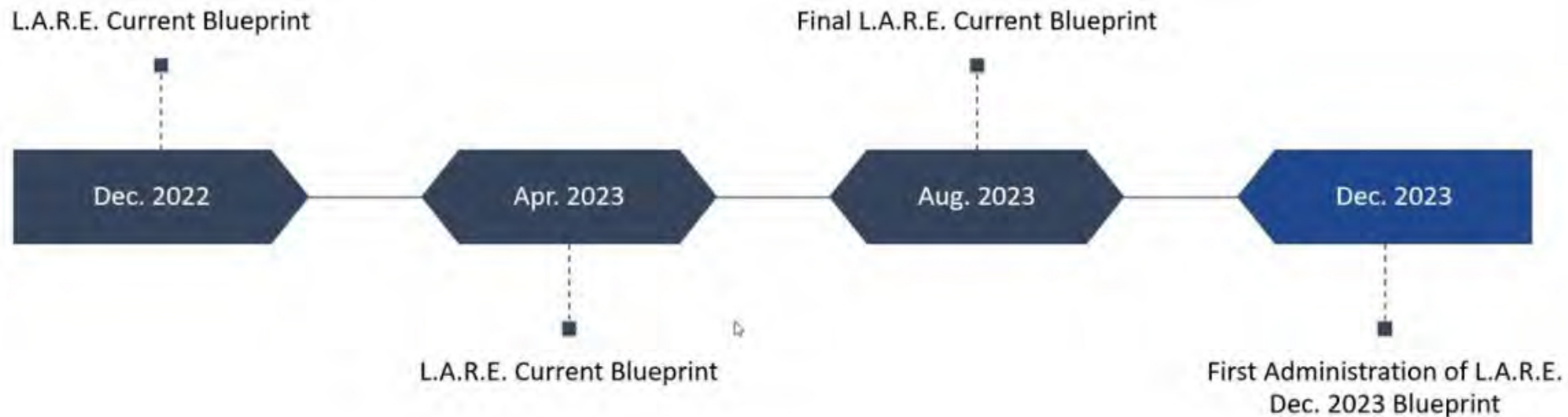


CLARB Staff is here to help!

L.A.R.E. Transition Chart



Transition Timeline



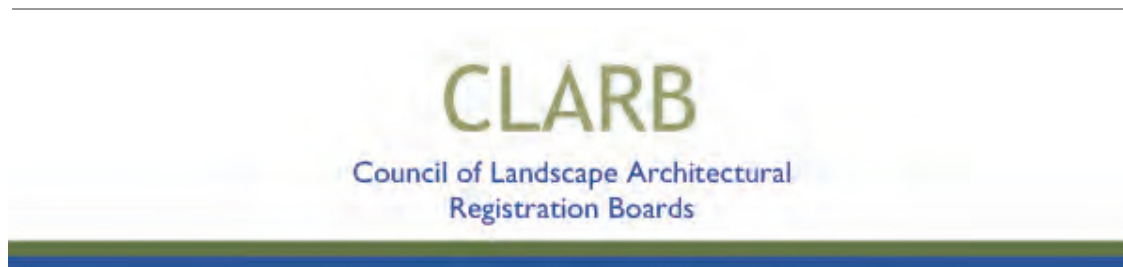
Spotlight is on YOU - CLARB Leadership Nominations are Open!

From: Elkin, Andrea (aelkin@clarb.org)

To: ellis_la@sbcglobal.net

Date: Wednesday, October 19, 2022 at 01:18 PM PDT

Click [here](#) if you are having trouble viewing this message.



Your Time is NOW - Shine through CLARB Leadership Opportunities!

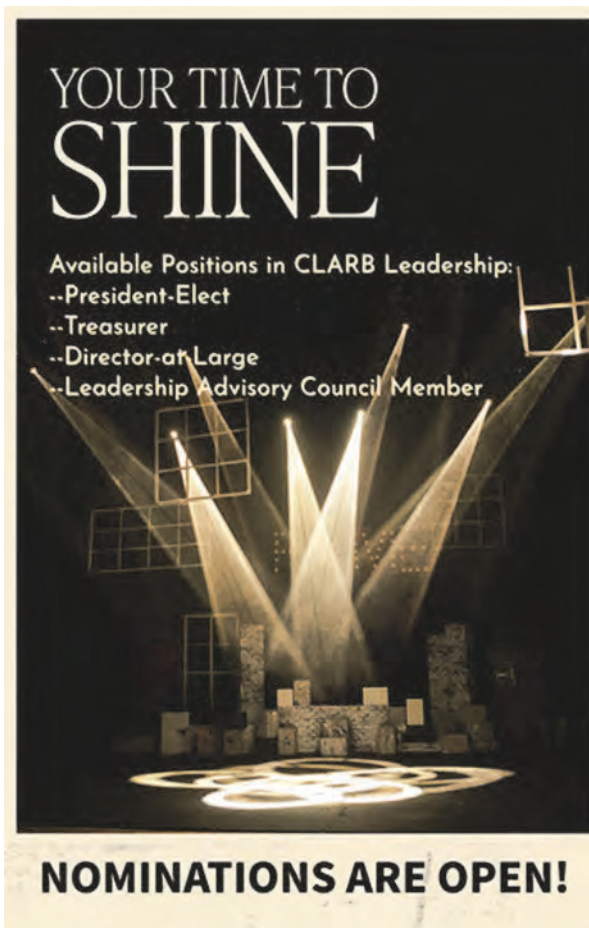
Nominations are NOW OPEN

Bring your perspective, experience, and voice to the future of landscape architecture regulation.

The nominations cycle is now open for volunteer service terms beginning on October 1, 2023. As a volunteer-directed organization, CLARB depends on individuals like you to shine.

CLARB's Board of Directors is made up of 10-12 members who are either elected or appointed, based on position. This year, the elected positions of President-Elect and Treasurer and the appointed positions of Directors-at-Large are open! There are also two, elected, Leadership Advisory Council member positions open!

Learn more about these opportunities and decide where you fit through these links: [Board of Directors](#) and [Leadership Advisory Council](#).



Important attributes for CLARB leadership include:

- a willingness to learn and grow;
- be a team player;
- a good communicator;
- and be committed in both time and effort.

Ready to apply?

Great, we can't wait to receive your submission! [Click here](#) to complete and submit your Interest Form.

All applications are due to CLARB by November 30, 2022.

To encourage others to self-nominate, please share this email or our [volunteer website](#).

If you have additional questions related to the nominations process or submitting your Interest Form, please reach out to [Andrea Elkin](#) at CLARB.



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Coming Soon: A New Home for ASLA Online Learning!

One week from today, ASLA Online Learning will be moving to a new home online! The web address, **learn.asla.org**, will remain the same, and you'll still use your ASLA username and password to log in, but after October 28, the website will be all new.

ASLA Online Learning will be inaccessible starting on Thursday, October 27, at 5:00 p.m. ET through Friday, October 28, for this transition.

If you wish to have access to your Online Learning information without interruption—your PDF certificates confirming PDH earned and receipts for past webinar purchases—please download those files from the **[current ASLA Online Learning website](#)** by **Thursday, October 27 at 5:00 p.m. ET.**

After October 28, ASLA Online Learning content will be available on the new site. However, we will need some time to update accounts so that when you log in, you'll see webinars you purchased access to prior to the transition. Please be patient, and we'll do our best to get accounts updated so you see your webinars. While that process is underway, the **"My PDH" tab** in your **[ASLA member account on asla.org](#)** will remain available, showing all the LA CES-approved PDH you've earned, from ASLA and from other LA CES education providers. (Nonmembers may review their LA CES course record on **laces.asla.org**.)

Please note: Online Learning content from 2018 and earlier will **not** be migrated to the new site, so if you have any older webinars in your account you want to review one more time, be sure to do so before October 27.

To recap:

- **Thursday, October 27, until 5:00 p.m. ET:** last day to access ASLA Online Learning content, including receipts and PDH confirmation certificates, on the [current site](#). This is also the last day to watch and earn your PDH for the **Free PDH of the Month** webinar for October, Design with Disabled People Now: Including Disabled People in the Design Process - 1.0 PDH (LA CES/HSW).
- **Friday, October 28:** ASLA Online Learning offline while transition to new site takes place.
- **After October 28:** the new ASLA Online Learning is up and running! Please give us some time to update accounts with past webinars and certificates. And, if applicable, be sure to [update your asla.org member profile](#) with your CLARB record number and Florida license number —these fields can be found under the “About Me” tab, in the “My Professional Information” section.

We hope for a smooth transition, but thank you all in advance for your patience as we adjust to the new ASLA Online Learning!

[Go to ASLA Online Learning](#)

Our Vision: Healthy, beautiful, and resilient spaces for all.

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Email: learn@asla.org

