



NEVADA STATE BOARD OF LANDSCAPE ARCHITECTURE
NOTICE OF QUARTERLY MEETING
AGENDA

Steve Sisolak
Governor

BOARD MEMBERS

Melinda Gustin, President/Public
Member

Stan Southwick, Secretary

Marc Chapelle, CLARB
Representative

Laura Miller, Outreach

Ryan Hansen, Newsletter &
Website

DEPUTY ATTORNEY GENERAL
Henna Rasul

EXECUTIVE DIRECTOR
Ellis Antuñez

DATE: May 8, 2020

TIME: 1:00 PM

PLACE: Zoom Meeting

<https://us02web.zoom.us/j/6555590472>

Meeting ID: 655 559 0472

Phone Via Zoom at: 16699006833, or mobile at:

6555590472# US (San Jose)

Meeting ID 655-559-0472

Please Note: The Nevada State Board of Landscape Architecture may 1) take agenda items out of order; 2) combine two or more items for consideration; 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please, contact Ellis Antuñez at (775) 971-4410 (landscapeboard@nsbla.nv.gov), in advance, so that arrangements can be made.

1. CALL TO ORDER- Melinda Gustin, President

- A. Roll Call of Board Members
- B. Introductions of all Present.
- C. Establish Quorum.

2. PUBLIC COMMENT PERIOD Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment. See NRS 233B.126.

3. DISCUSSION AND POSSIBLE ACTION ON

- A. Approval of April 22, 2020, Meeting Minutes. **(For Possible Action)**



4. OLD BUSINESS (For Possible Action)

- A. Review, Discuss and Approve utilizing on-line providers for License Application, Renewal and Registration.
 - 1) GL Solutions
 - 2) Thentia
 - 3) Big Picture Software
- B. Workshop Information

5. EXECUTIVE DIRECTOR REPORT- Ellis Antuñez (For Possible Action)

- A. Discussion and possible action on Financial Operations Update
 - 1) Total Balance of all accounts as of April 30, 2020
 - 2) Review of current budget statement for FY2019-2020
 - 3) Review current Profit & Loss statement for FY20
 - 4) Review and Approve Budget for Fiscal Year 2021
- B. Number of new licenses granted via reciprocity by CLARB Council Record in the past quarter.
- C. PayPal Set-Up for Renewals and New License.
- D. Annual Review of Executive Director
- E. Enforcement Cases – Informational Only
- F. NCIRC-BlueBook Committee Meeting

6. NEW BUSINESS (For Possible Action)

- A. Review, Discuss and Approve the following licensees and Applicants.

- B. Review and Approve provider for Continuing Education Units With COVID-19 “Stay-at-Home” Executive Orders, in person CEU presentations are not allowed. Allow a temporary increase in self-study credits.

7. REVIEW AND DISCUSSION OF MATTERS PERTAINING TO THE COUNCIL OF LANDSCAPE ARCHITECTURE REGISTRATION BOARD REPORT – Marc Chappelle (For Possible Action)

- A. Report on In-the-know Webinars
 - 1) ARPL - Alliance for Responsible Professional Licensing
- B. Presentation by NVALA representative
- C. CLARB Annual Meeting Location
 - 1) New York, New York 2020 – 50th Anniversary –September 10 -12
 - 2) Phoenix, Arizona 2021
 - 3) Atlanta, Georgia 2022
 - 4) Omaha, Nebraska 2023
 - 5) Seattle, Washington 2024

8. DISCUSSION AND IDENTIFICATION OF TOPICS FOR FUTURE MEETINGS – All Board Members (Discussion Only)



9. DISCUSSION OF NEXT MEETING DATES AND LOCATIONS (For Possible Action)

May 8, 2020 -Virtual Meeting

August 21, 2020 – In Reno

November 6, 2020 – Virtual or Face-to-Face in Las Vegas

10. PUBLIC COMMENT PERIOD Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date.

11. ADJOURNMENT

At the discretion of the Chair, public comment is welcomed by the Board, but will be limited to five minutes per person. A public comment time will be available at the beginning of the meeting and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and at his/her discretion. Once all items on the agenda are completed the meeting will adjourn.

Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment. See NRS 233B.126.

Anyone desiring agenda or supporting Materials regarding any board meeting is invited to call or email the Executive Director, Ellis Antuñez at (775) 971-4410 or by email at landscapeboard@nsbla.nv.gov and is available on the web site: <http://landscapeboard.nv.gov/Agendas.html> The agenda and supporting materials may also be picked up in person at 1755 E. Plumb Lane, Suite 107, Reno, Nevada 89502

In accordance with NRS 241.020, this public notice and agenda was posted on or before February 2nd on the Nevada State Board of Landscape Architecture website, <http://landscapeboard.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and in the following locations:

- a. Nevada State Board of Landscape Architecture, 1755 E. Plumb Lane, Suite 107-C, Reno, NV 89502
- b. Nevada State Board of Landscape Architecture Website
- c. Nevada Meeting Notices at NV.Gov
- d. Nevada State Attorney General's Office, 100 North Carson Street, Carson City, NV 89701
- e. Grant Sawyer Building, 555 Washington St, room 5100 Las Vegas, Nevada, 89101

- The Board reserves the right to change the order of items (other than those items posted with a specific date and time) on the agenda. Agenda items may be taken out of sequence to accommodate persons appearing before the Board and/or to aid in the effectiveness of the meeting.



- The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, in this regard, please notify Ellis Antuñez at 1755 E. Plumb Lane, Suite 107-C, Reno, NV 89502 or by mail at P.O. Box 34143, Reno, NV 89533, or at 775 971-4410 as soon as possible prior to the date of the meeting.
- This Agenda was sent to all requestors for notice in accordance with NRS 241.0203B. Persons/facilities must submit a request in writing every six months, NRS241.0204(c).
- With regard to any Board meeting, it is possible that an amended notice will be published adding new items to the original agenda. Amended notices will be posted in accordance with the Open Meeting Law.



AFFIDAVIT OF POSTING
May 8, 2020
Meeting

The undersigned affirms that on or before 9AM on May 4, 2020, he/she posted a copy of the Notice of Public Meeting and Agenda for the May 8, 2020 meeting of the Nevada State Board of Landscape Architecture in accordance with NRS 241.020: said agenda was posted at the following location:

Signature	Title	Date & Time of Posting
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