



*NEVADA STATE BOARD OF LANDSCAPE  
ARCHITECTURE*

*NOTICE OF QUARTERLY MEETING  
AGENDA*

Steve Sisolak  
Governor

*DATE: November 1, 2019*

**BOARD MEMBERS**

Melinda Gustin, President/Public  
Member

Stan Southwick, Secretary

Marc Chapelle, Board Member

Laura Miller, Board Member

Ryan Hansen, Board Member

*TIME: 11:00 AM*

*PLACE: Governor's Conference Room, Grant Sawyer Building,*

*555 Washington St, room 5100 Las Vegas, Nevada*

*89101 and Via Zoom Meeting*

*<https://zoom.us/j/6555590472>*

**DEPUTY ATTORNEY GENERAL**  
Henna Rasul

*Meeting ID: 655 559 0472*

**EXECUTIVE DIRECTOR**  
Ellis Antuñez

*One tap mobile*

*+16699006833..6555590472# US (San Jose)*

*+19292056099..6555590472# US (New York)*

*Dial by your location*

*+1 669 900 6833 US (San Jose)*

*+1 929 205 6099 US (New York)*

*Meeting ID: 655 559 0472*

*Find your local number: <https://zoom.us/j/6555590472>*

**Please Note:** The Nevada State Board of Landscape Architecture may 1) take agenda items out of order; 2) combine two or more items for consideration; 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please, contact Ellis Antuñez at (775) 971-4410 ([landscapeboard@nsbla.nv.gov](mailto:landscapeboard@nsbla.nv.gov)), in advance, so that arrangements can be made.

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**1. CALL TO ORDER- Melinda Gustin, President**

- A. Roll Call of Board Members
- B. Introductions of all Present.
- C. Establish Quorum.



**2. PUBLIC COMMENT PERIOD** Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment. See NRS 233B.126.

**3. DISCUSSION AND POSSIBLE ACTION ON**

A. Approval of August 23, 2019, Meeting Minutes. **(For Possible Action)**

**4. OLD BUSINESS (For Possible Action)**

- A. Credit Card acceptance
- B. Bank account move

**5. EXECUTIVE DIRECTOR REPORT- Ellis Antuñez (For Possible Action)**

- A. Discussion and possible action on Financial Operations Update
  - 1) Total Balance of all accounts as of October 30, 2019
  - 2) Review of current budget statement for FY2019-2020
  - 3) Review current Profit & Loss statement for FY20
- B. Number of new licenses granted via reciprocity by CLARB Council  
Record in the past quarter:
- C. Review Governor's Audit Annual follow-up.
- D. New equipment & software purchases.
  - 1) Computer & Monitor
  - 2) Software

**6. NEW BUSINESS (For Possible Action)**

- A. Review, Discuss and Approve the following licensees and Applicants.
  - 1) Agulian, Nairee, LAIT
  - 2) Buster, Jessen – Reciprocity
  - 3) DuFresne, Kelly – LARE
  - 4) Arizmendez, Cameron - LARE
- B. Review and Discuss Strategic Plan
  - 1) Incorporate Foresight Planning Elements
- C. Discuss and Review Nevada Specific Exam.
- D. Review Request for CEU approval.
  - 1) Desert Green
  - 2) PDH on-line
  - 3) AIA/Engineers Seminars
- E. Discuss and approve a committee to review Continuing Education requests and verification.
- F. Website Review
  - 1) New Articles
  - 2) New Photos of Projects



- G. Election of Officers for 2020
  - 1) President
  - 2) Secretary
  - 3) CLARB Representative
  - 4) Outreach
  - 5) Newsletter & Website

**7. REVIEW AND DISCUSSION OF MATTERS PERTAINING TO THE COUNCIL OF LANDSCAPE ARCHITECTURE REGISTRATION BOARD REPORT – Marc Chappelle (For Possible Action)**

- A. Report on In-the-know Webinars
  - 1) Foresight Planning
- B. Report and Recap on CLARB annual meeting in St. Louis, MO.
- C. Presentation by NVA SLA representative
- D. CLARB Annual Meeting Location
  - 1) New York, New York 2020 – 50<sup>th</sup> Anniversary –Dates TBA
  - 2) Phoenix, Arizona 2021

**8. DISCUSSION AND IDENTIFICATION OF TOPICS FOR FUTURE MEETINGS – All Board Members (Discussion Only)**

**9. DISCUSSION OF NEXT YEARS MEETING DATES AND LOCATIONS (For Possible Action)**

**10. PUBLIC COMMENT PERIOD** Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date.

**11. ADJOURNMENT**

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At the discretion of the Chair, public comment is welcomed by the Board, but will be limited to five minutes per person. A public comment time will be available at the beginning of the meeting and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment. See NRS 233B.126.

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Anyone desiring agenda or supporting Materials regarding any board meeting is invited to call or email the Executive Director, Ellis Antuñez at (775) 971-4410 or by email at [landscapeboard@nsbla.nv.gov](mailto:landscapeboard@nsbla.nv.gov) and is available on the web site:



<http://landscapeboard.nv.gov/Agendas.html> The agenda and supporting materials may also be picked up in person at 1755 E. Plumb Lane, Suite 107-C, Reno, Nevada 89502

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In accordance with NRS 241.020, this public notice and agenda was posted on or before February 2nd on the Nevada State Board of Landscape Architecture website, <http://landscapeboard.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and in the following locations:

- a. Nevada State Board of Landscape Architecture, 1755 E. Plumb Lane, Suite 107-C, Reno, NV 89502
  - b. Truckee Meadows Community College, Pennington Applied Science Center, 475 Edison Way, Reno, NV 89502
  - c. University of Nevada, School of Architecture, 4505 S. Maryland Pkwy, Las Vegas, NV 89154
  - d. City of Henderson, 240 Water Street, Henderson, NV 89015
  - e. Nevada Department of Transportation, 1263 South Stewart Street, Carson City, NV 89712
  - f. Nevada State Board of Landscape Architecture Website
  - g. Nevada State Attorney General's Office, 100 North Carson Street, Carson City, NV 89701
  - h. Grant Sawyer Building, 555 Washington St, room 5100 Las Vegas, Nevada, 89101
- The Board reserves the right to change the order of items (other than those items posted with a specific date and time) on the agenda. Agenda items may be taken out of sequence to accommodate persons appearing before the Board and/or to aid in the effectiveness of the meeting.
  - The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, in this regard, please notify Ellis Antuñez at 1755 E. Plumb Lane, Suite 107-C, Reno, NV 89502 or by mail at P.O. Box 34143, Reno, NV 89533, or at 775 971-4410 as soon as possible prior to the date of the meeting.
  - This Agenda was sent to all requestors for notice in accordance with NRS 241.0203B.
  - With regard to any Board meeting, it is possible that an amended notice will be published adding new items to the original agenda. Amended notices will be posted in accordance with the Open Meeting Law.



**AFFIDAVIT OF POSTING**

The undersigned affirms that on or before 9AM on October 28, 2019, he/she posted a copy of the Notice of Public Meeting and Agenda for the November 1, 2019 meeting of the Nevada State Board of Landscape Architecture in accordance with NRS 241.020: said agenda was posted at the following location:

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Signature	Title	Date & Time of Posting
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